

IDAHO PARK AND RECREATION BOARD MEETING

April 27-28, 2004

Three Island State Park
Glenns Ferry, Idaho

Chairman Ernest Lombard convened the quarterly Board meeting at 1:00 p.m. April 27th at the Three Island State Park Education Center in Glenns Ferry, Idaho with the following Board members attending:

Ernest J. Lombard, Chairman, Eagle
Robert M. Haakenson, Vice-Chairman, Hayden Lake
Jean McDevitt, Member, Pocatello
Randall Rice, Member, Moscow
Latham Williams, Member, Ketchum (present for April 27th only)
Doug Hancey, Member Rexburg

Also present during all or a portion of the meeting were the following individuals:

Dean Sangrey, Interim Director
Jan Johns, Administrative Assistant
Steve Frost, South Region Manager
David White, North Region Manager
Garth Taylor, East Region Manager
Myron Johnson, Development Bureau Chief
C. Nicholas Krema, Deputy Attorney General, Natural Resources Division
Chuck Wells, Trails Program Supervisor
Jane Wright, Financial Officer
Jennifer Couture, Communication Program Manager
Frank Achana, Human Dimensions Researcher
Wes Whitworth, Park Manager Bruneau Dunes State Park
Tammy Kolsky, Reservation System Manager
Brian Miller, Grant Program Supervisor
Carol Foster, Administrative Assistant South Region
Eileen Downing, Administrative Assistant East Region
Leo Hennessy, Non-motorized Trails Coordinator
Katherine Hampton, Volunteer Services Coordinator
Betsy Johnson, Human Resource Officer
Jeff Youtz, Joint Finance Appropriation Committee
Maria Barratt, Division of Finance Management
Gary Shelley, Park Manager Eagle Island State Park

01:07 AGENDA

Chairman Lombard asked for any additions or deletions to the published agenda. Chairman Lombard asked that the Consent Agenda be moved from 3:00 p.m. to 1:10 p.m. Ms. Johns noted that three (3) of the Consent Agenda items needed to be deleted:

- Billingsley Creek State Park - Farmer's Market
- Ponderosa State Park - North Beach Canoe Rentals
- Harriman State Park - Horse Concession

Chairman Lombard called for discussion on the Consent Agenda. Mr. Haakenson inquired about the Heyburn State Park firewood concession and wondered if the same concession should not be

applicable for Priest Lake State Park. Mr. White responded that having further reviewed the Heyburn State Park firewood concession that it, too, should be deleted as well as the Priest Lake State Park washer and dryer concession. Mr. White asked that the Jack O'Connor Hunting Heritage and Education Center Concession agreement be added to the agenda. Mr. Williams requested an Executive Session be held at 4:45 p.m. on Tuesday April 27th.

A G E N D A
IDAHO IDPR OF PARKS AND RECREATION
Quarterly Board Meeting
April 27-28, 2004
Three Island State Park
Glenns Ferry, Idaho

April 27th

CALL TO ORDER:

WELCOME:

AGENDA:

APPROVAL OF MINUTES:

STAFF PRESENTATIONS TO THE BOARD:

1:00 p.m.

Introduce Guests - Chairman Ernest Lombard

Additions or deletions to the printed agenda

January 21-22 2004

1:07 p.m. Consent Agenda Item

Approval of Group Use Permits

- Lake Cascade - 4th of July event
- Eagle Island - Eagle Island Experience
- Three Island - Three Island Crossing Re-enactment
- Lucky Peak Sandy Point - Idaho Coalition for Motorcycle Safety
- Old Mission - Historic Skills Fair
- Old Mission - Mountain Man Rendezvous
- Coeur d'Alene Parkway - Ironman Coeur d'Alene Triathlon
- Coeur d'Alene Parkway - NIRRR Coeur d'Alene Marathon

Approval of Large Concessions Leases

- Lucky Peak - Spring Shores Marina
- Ponderosa - North Beach Canoe Rentals
- Harriman - Horse Concession Agreement
- Heyburn - Bicycles
- Hells Gate - Washers and Dryers

1:13 p.m. Park YTD Attendance Revenue Report

Tammy Kolsky

1:30 p.m. Visitation Review Work Group Update

Tammy Kolsky

1:50 p.m. Reservation System Update

Tammy Kolsky

2:10 p.m. Development Project Status

Myron Johnson

2:37 p.m. Compliance Enforcement Training Program Update

Steve Frost

2:42 p.m. OHV Initiative Public Input

Frank Achana

3:15 p.m.

3:28 p.m. Introduction of Gary Shelley-Eagle Island State Park Manager

BREAK

ACTION ITEMS

3:30 p.m. Quarterly Financial Report *Jane Wright*
4:15 p.m. Jack O'Connor Hunting Heritage and Education
Center Concession Agreement

4:38 p.m. Nomination of Coeur d'Alene Trail Commission
Member-at-Large *David White*

EXECUTIVE SESSION **RECESS**

4:40 p.m.
5:20 p.m.
5:30 p.m. Meeting with Three Island Crossing Organization,
Oregon Trail Interpretive Committee, Glens Ferry
Chamber of Commerce and Glens Ferry business
owners
7:00 p.m. Working Dinner

April 28th

BREAK **CALL TO ORDER:**

7:00 a.m. Working Breakfast
9:30 a.m. Tour of Billingsley Creek State Park
10:00 a.m.
11:20 a.m. Three Island State Park
11:22 a.m. Outdoor Education Program Workshop
Noon Working Lunch at Three Island State Park

BREAK **PUBLIC FORUM**

1:20 p.m.
1:33 p.m. Open time for guests to address the Board on
Staff Presentations or Action Items (5 minutes
maximum per person)

ACTION ITEMS CON'T:

1:50 p.m. Heyburn State Park Fee Implementation
David White
2:02 p.m. IDAPA Rules Proposal *Dean Sangrey*
2:15 p.m. Park Specific Fees *Dean Sangrey*
2:20 p.m. Board Policy Review-Personnel
Garth Taylor
2:27 p.m. FY '05 Grant Requests *Brian Miller*

- Recreational Vehicle Fund
- Off-Road Motor Vehicle Fund
- Recreational Trails Program
- Waterways Improvement Fund
- Land and Water Conservation Fund

BREAK

ATTORNEY GENERAL'S REPORT DIRECTOR'S REPORT EXECUTIVE SESSION ADJOURNMENT

3:15 p.m.
3:30 p.m. Boat Safety Allocations *Chuck Wells*
4:20 p.m.
4:35 p.m.
4:30 p.m.
6:40 p.m.

THE BOARD

MISSION: To promote the general welfare and enhance the quality of life for present and future generations by developing and protecting, where needed, the state's significant natural and cultural heritage. To promote the appropriate use of recreation as a

means of enriching society and the wholesome enjoyment of life. To provide a balance between individual rights and what is best for the common good. To educate and lead people to a part of the natural world. To touch the lives of all Idahoans in some positive way. To work with other agencies and groups who are interested in the goals we may have in common. To maintain close contact with constituent concerns and represent their needs to the IDPR. To be visionary in providing Policy, direction, and leadership to staff. To advocate adequate funding for the agency's activities.

- (1) This is the final agenda. Copies of the agenda will be available at the Idaho IDPR of Parks & Recreation, 5657 Warm Springs Avenue, Boise, Idaho. The agenda can also be found on the IDPR Website (www.idahoparks.org) If you have questions or would like to arrange auxiliary aids or services for persons with disabilities, please contact the IDPR Administrator of Management Services at 208-334-4199. Accommodations for auxiliary aids or services must be made no less than five (5) working days in advance of the meeting.
- (2) The Consent Agenda addresses routine items the Board may approve without discussion. An item may be moved from this agenda area to another at the request of the Board.
- (3) The Action Items address Policy and program items the Board may wish to discuss prior to making a formal recommendation or decision. An item may be moved from this agenda area to another at the request of the Board.
- (4) The Director's Report provides information only. An item may be moved from this agenda area to another at the request of the Board.

05:54 Approval of the Minutes of the January 21-22, 2004 Quarterly Board Meeting

Chairman Lombard called for a motion to approve the minutes of the January 21-22, 2004 Quarterly Board meeting as presented.

05:57 Mr. Haakenson moved that the January 21-22, 2004 Board minutes be approved as submitted. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair asked for a vote on the motion. All votes were cast in the affirmative.

06:31 Approval of the Minutes of the April 2, 2004 Teleconference Board Meeting

06:35 Mr. Haakenson moved that the minutes of the April 2, 2004 teleconference Board meeting be approved as submitted. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair asked for a vote on the motion. All votes were cast in the affirmative.

06:31 Approval of the Minutes of the April 5, 2004 Teleconference Board Meeting

07:35 Mr. Haakenson moved that the minutes of April 5, 2004 teleconference Board meeting be approved as submitted. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair asked for a vote on the motion. All votes were cast in the affirmative.

08:04 Approval of the Consent Agenda

08:36 Mr. Haakenson moved that the Consent Agenda be approved as submitted with the deletion of Billingsley Creek-Farmer's Market, Ponderosa-North Beach Canoe Rentals, and the Harriman State Park-Horse Concession. Ms. McDevitt seconded the motion. The Chair asked if there was any discussion. Mr. Haakenson asked Mr. Krema whether or not he had reviewed all the concession leases held by IDPR. Mr. Krema responded that both he and Director Sangrey have been working to develop a form for large and small concession agreements, assuring that the concession agreement that IDPR is entering into reflect the Board Policies on concession agreements. The Chair asked for further discussion. Hearing none, the Chair asked for a vote on the motion. All votes were cast in the affirmative.

14:33 Park YTD Attendance Revenue Report

Ms. Kolsky presented the Board with the Attendance Report (*see Attachment 1*). She discussed that some of the visitation and revenue formulas for the Attendance Report were being changed to reflect a more accurate base. Park attendance and camping numbers indicate that 2004 is off to a solid start. Agency numbers show a 14% increase in day use visitation with 25,536 additional day users over 2003. Agency numbers further indicate a 75% increase in camping over 2003. This translates to 899 additional nights camped.

This increase is reflected in the overall camping units registered for this first quarter. Regional comparisons show that both North Region and South Region parks showed an increase of 155% and 151% respectfully. These increases are attributable to the additional availability of winter facilities with camping cabins. East Region parks are reporting a 48% decrease in numbers. The decrease is largely attributable to weather fluctuations as well as changes in collection/counting procedures for remote locations.

Discussion followed.

25:33 Visitation Statistical Tracking Update

Ms. Kolsky updated the Board regarding the completed work by the Visitation Committee on standardizing the visitation reporting process. The following items have been completed:

- all parks' current formulas used for measuring day-use visitation have been collected and organized into one document
- a decision has been made as to what elements will constitute a formula including:
 - multipliers for the number of people in a vehicle
 - percentages to be applied to extrapolate residency (in-state versus out-of-state)
 - one trip for each camper-night registered will be deducted from the traffic counter total to account for registered camper trips

The committee determined that the best process for managing this data is to have parks send in only the raw data from their traffic counters. Delivery of this data will come in through two channels:

- reservation system used for all campground parks
- an electronic format visitation transmittal form for all non-campground parks

Surveys are currently being developed to ensure that all park formulas are updated. The surveys will take place on a random basis, twice monthly, in all parks for both the upcoming camping season as well as next winter to measure multiple season usage.

Discussion followed.

Ms. McDevitt suggested that the tracking of visitation should be simplified by using newer technology with possible identification card with bar coding. The campers could swipe the card when entering the parks as opposed to traffic counters placed at the entrance to the park.

47:59 Reservation Program Update

Ms. Kolsky reported that the reservation system has graduated from a project "in implementation" to a program "in operation." Support procedures, policies, and management practices have all been put in place. Recent program accomplishments include:

- the system charges sales tax where applicable
- developed and implemented processes to allow Internet as well as park customers ability to pre-pay Motor Vehicle Entry Fees (MVEF) with their camping fees
- delivered updated training modified for park system supervisors designed to help park staff better support and manage park level activities
- updated all procedure manuals to include processes developed to address the implementation of sales tax, as well as the addition of MVEF fees for campers
- started central confirmation letter processes allowing the agency to ensure that all customers receive receipt and pertinent information needed prior to their arrival
- developed format and delivery processes for reporting from the system
- added four (4) campgrounds at Lake Cascade to the system
- delivered better refund management procedures as well as downtime management processes for use when necessary

Ongoing processes include:

- validating queries used to deliver reporting needs
- refining IDPR Website reservation content and flow where possible within the limitations of the software environment
- new inventory is continually being added to the system, as well as ongoing refining of processes relating to the integrating of Internet bookings

Ms. Kolsky shared some of the challenges that still need to be addressed including:

- identifying and providing consistent, reliable customer service as well as operational practices as they relate to the reservation system
- meeting program demands through resource management
- providing expedient support for a network of “mission critical systems” in locations that span the entire state
- managing and delivering timely software issue resolution
- introducing a 90-day reservation window and the effect it has had on our customers

1:12:38 Development Project Status

Mr. Johnson reported that there were several changes to the progress chart (*see Attachment 2*). These changes show when projects are closed and what the total cost was relative to the project budget. A column has also been added that indicates who is assigned to the project and the report is now organized by region.

The Lewis and Clark Discovery Center at Hells Gate State Park is approximately 67% complete at this time. The project is on target to complete construction in June and the interpretive displays and landscaping by the end of July. A date for the dedication is tentatively set for August.

Mr. Johnson showed a slide of the eight (8) camper cabins located at Hells Gate State Park. These camper cabins include an extended deck and fire pit. These additional amenities will be incorporated in all camper cabins.

Mr. Johnson presented the Board members with an outline of the capital development programs with project budget and key facility requirements for the renovation of the Old Mission Visitor's Center (*see Attachment 3*). A site plan is being reviewed currently and development of plans and

specifications will begin once approved by the staff, Idaho Department of Transportation, and the Sacred Encounters Committee representatives.

Discussion followed.

Mr. Johnson shared that Eagle Island State Park's new restrooms have been completed and the Lake Cascade State Park Marina preliminary engineering plan is 15% completed.

In the East Region, the North Beach Road improvements at Bear Lake State Park would be completed by end of summer. The East Beach Campground developments will be up for bid by mid-April. A new team has been brought together to work on the City of Rocks State Park Smokey Mountain Campground.

Mr. Johnson concluded his presentation by noting that in 2004, the Development Bureau added 19 new projects and closed out 29.

1:36:39 Compliance Enforcement Training Program Update

Mr. Frost gave a brief overview of the 2002 legislation that provided IDPR with additional guidance on our enforcement authority. This guidance included the authority to enforce IDAPA Rules and specific statutes (infractions only) relevant to Park and Program management of lands that are owned or managed by the IDPR. Further guidance instructed IDPR to seek Peace Officers Standards and Training (POST) Council approval of our training curriculum. IDPR created a Compliance Enforcement Workgroup to design and implement the enforcement program. The team included: Dean Sangrey, Steve Frost, Rick Brown, Karen Sargent and Doug Stephens. Curriculum was approved by the POST Council in January and the first class graduated on April 8, 2004.

Each graduate received a Compliance Enforcement card signed by the Director. All graduating IDPR employees are expected to educate the visitors on park and program rules. However, only Compliance Enforcement Officers are allowed to issue citations. Initial goal of this program was to have one Compliance Enforcement Officer in each state park. These officers will undergo annual refresher training.

Mr. Haakenson asked for clarification when a citation is issued by a Compliance Enforcement Officer. "Does the person receiving the citation pay a fine or go to court?" asked Mr. Haakenson. Mr. Frost responded that once the citation is given, the local magistrate court then handles it.

1:42:02 OHV Initiative Public Input

Dr. Achana presented the results of the series of IDPR public meetings that were held concerning issues of safety, education, and law enforcement for Off-Highway-Vehicles (OHV). Meetings were held in Idaho Falls, Twin Falls, Boise, Coeur d'Alene and Lewiston. Concurrent with this effort, the Outdoor Recreation Data Center conducted a series of focus group sessions with three (3) categories for parties interested in OHV issues: law enforcement and land managers, conservation groups, and OHV users. Those sessions were held, three each, in Idaho Falls Boise, and Coeur d'Alene.

Dr. Achana explained that although the meetings were widely advertised and additional comments were taken by mail, telephone and email, the short timeline of the effort did not allow all those who may have wished to comment an opportunity to do so. The effort was neither all-inclusive nor scientific. It was, rather, a scoping process that helped staff better understand the

concerns of interested parties and staff is now better prepared to ask appropriate questions about OHV issues on upcoming outdoor recreation surveys.

The following is a brief, issue-by-issue analysis of focus groups and public meeting comments by program and Data Center staff.

Education

There is broad support for offering some kind of education for OHV riders as a means of improving personal safety and the protection of the resource. Such a course should include skills instruction, safety and land ethics. There were slight variations in preference between wanting the course to be required or simply encouraged. For example, in the focus groups, conservationists tended to lean towards requiring it for all users while users would rather have it encouraged. The age at which such a course should be required, if required at all, should be the subject of further study.

Typically, a motorcycle endorsement on a driver's license was not seen as an adequate reason for exemption from the course because the contexts of operation differ, the machines often differ, and the need to get instruction on the land ethics in off-road operations may not be the same for highway operations.

There is broad support for requiring some type of training certification for those renting OHVs. An instruction video was often mentioned. Requiring each rider to certify that they have participated in the training is widely supported. There was, however, some concern that the vendors would have a conflict of interest as they may be more motivated by the desire to do more business than the need to screen out poor operators. It was suggested that a third party do the certification after the training, and that the ultimate liability for damages caused by rental vehicles be the responsibility of vendors.

Sound

There is little enthusiasm for sound restriction legislation except in some sectors of the conservation community. Establishing a sound limit was not widely opposed by OHV users, but the difficulty in measuring and enforcing such restrictions was often cited. IDPR would likely encounter little opposition to eliminating the 3-db leeway in current rule and setting the upper limit at 96 db. Several participants thought that outlawing modification of stock exhaust systems might be a better approach.

“Three Strikes”

Very few saw the “three strikes” proposal as viable. Problems with tracking and enforcement were most often cited. There was also the view that judges should have leeway in weighting punishment based on recidivism.

Minimum Age

Establishing a minimum age for riders was mixed. Further research needs to be done in this area.

Helmets

Though enthusiasm for helmet regulations was mixed, Data Center staff believes most would not oppose a law that brings OHV helmet regulations in line with those for road bikes. That is, requiring those under 18 years of age to wear a helmet.

Lights

Very few embraced the idea of requiring lights for nighttime operation. Most found the issue a matter of common sense and thought the proposed regulation was unnecessary.

Standardized Sticker Placement

Requiring standardized placement of registration stickers received some support from some land managers and some conservationists. Many respondents cited difficulties in defining a standard placement and as well as keeping stickers on machines used in rugged terrain. Notably, law enforcement officers were indifferent about this proposal. They generally felt that requiring stickers to be visible was enough. However, land managers who have no law enforcement authority tended to prefer the establishment of a common location for the stickers, and to make them visible from afar.

Uniform Signing

Establishing uniform signing standards was overwhelming supported. However, many pointed out that Idaho might have difficulty doing this by regulation since the statutes of the various state and federal land agencies may not always be compatible. Encouraging agencies to work together toward this goal was a common theme.

DUI

Making technical corrections in the DUI law so that it includes motorbikes, defines DUI, and the off-road DUI law. Making the technical corrections will help to establish conformity.

Incapacity of Operator and Negligent Operation

The proposed language was unclear on both of these, and people thought they would be difficult to enforce.

Mandatory Accident Reporting

Mandatory accident reporting requirements received mixed reviews. It would be better accepted if the damage threshold were higher, and, if required, only when damage to the property of others or the injury of others were involved.

Mandatory Violation Reporting

Requiring law enforcement agencies to report violations to IDPR received little support. Several participants thought it might be possible to obtain the data now from courts or other agencies. Generally, law enforcement agencies did not indicate that it would be too onerous.

Discussion followed.

2:05:30 Introduction of Eagle Island State Park Manager

Mr. Frost introduced Gary Shelley as the new manager for South Region's Eagle Island State Park. Mr. Shelly previously managed Dworshak State Park.

02:05:45 Financial Statement

Ms. Wright invited Jeff Youtz, to address the Board regarding the upcoming Joint Finance Appropriation Committee (JFAC) park tour. He said the tour, scheduled for June 14th –16th, will include Ponderosa State Park and Lake Cascade State Park, and extended an invitation to the Board to join the tour if possible.

2:08:43 Ms. Wright presented the third quarter FY 2004 Financial Statement to the Board. Her presentation covered the following:

- transfers between divisions and expense object codes
- FY 2004 appropriation to actual expenditures as of March 31st, 2004
- cash position on dedicated funds as of March 31st, 2004
- actual year-to-date receipts compared to projections

She also referred to IDPR FY 2004 Financial Statement packet that was mailed earlier to the Board (*see Attachment 4*).

Discussion followed.

2:21:27 Mr. Rice requested that a report on reduction of field personnel and handling of expenditures on the reductions over the last few years be provided to the Board at the August Board meeting.

Ms. Wright presented a summary of the financial status by Division as follows:

Management Services:

Personnel: The overall percentage of personnel expenditures obligated is 67% compared to 68% last fiscal year for the same time period. The agency's General Fund appropriation for personnel exceeds expenditures and obligations resulting from vacancy savings throughout the fiscal year by approximately \$32,700.

Operating: At the end of the 3rd quarter, operating funds were 63% obligated compared to 77% last fiscal year. At the agency level expenditures are in alignment with the appropriation. At the cost center level, allocations may have to be increased for the following cost centers:

- General Administration
- Management Information Services
- Headquarters Maintenance

Capital: Spending authority for computer replacement needs continue to be assessed and purchases made as needed.

Trustee & Benefits: As grants are approved and awarded by the Board, funds are expended or encumbered. At the end of the third quarter, expenditures and encumbrances are in alignment with appropriations and grant awards. The \$2,043,381 encumbrance in the federal fund is significantly larger than prior years because of Land and Water Conservation Fund (LWCF) grants that had been awarded and not encumbered appropriately or awarded and not approved by the National Park Service.

Operations

Personnel: At the end of the third quarter, 73% and 59% of the funding is obligated in the General (0001) and the Park & Recreation Fund (0243) respectively. Comparing total personnel expended to appropriation for all funds, expenditures are within 2% of last fiscal year for the same time period. The General Fund personnel appropriation and expenditures are predominantly classified personnel while the Park & Recreation Fund is allocated for seasonal salaries. As parks open and hire seasonal staff, these funds will be utilized.

General Fund savings from vacant classified positions exceed budgeted amounts by approximately \$270,900.

Operating: Overall, operating is 57% obligated at the end of the third quarter compared to 60% last fiscal year for the same time period. The negative balance in the operating budget for The Trail of the Coeur D'Alenes will be resolved by increasing the budget. The park has been utilizing the \$10,000 per month received for interim trail management for critical needs. Hence, the current expenditures are higher than the budget/appropriation shown.

Capital: Capital expenditures are at the same level this fiscal year as last fiscal year. Parks continue to order necessary capital items as activities increase. Also, vehicles have arrived and are being delivered.

Capital Projects:

Capital: Appropriated amounts include prior year carryovers. This Division has two years spending authority because of the time required to complete construction projects. See the report provided by the Development Bureau regarding project status for more information. At the end of the third quarter only 12% of the funds appropriated are obligated for projects.

As cash becomes available in the Enterprise Fund (0410.01) and Park Land Trust Fund (0496.03) to support the appropriated amounts shown, planned projects may move forward.

Statement of Cash Balances
as of March 30, 2004

Fund	Reason for Increase/(Decrease)
0125 Indirect Cost Recovery	<p>Indirect funds are transferred in as cash is received from the federal government. Transfers In exceeded prior year by 49%. While some fluctuation is normal for this fund, the significant increase is driven by how the agency is currently applying the allowable indirect rate to federal grant awards and reimbursement from Land and Water projects approved from the National Park Service this fiscal year.</p>
0243 Park & Recreation	<p>Revenue shows a decrease of 6.1% for the fiscal year and an increase in expenditures of 21.5% for the calendar year. Approximately \$57,600 of first quarter revenue was received but not posted in time for the March closing. With this adjustment, revenue is down 3%.</p> <p>The change from an 11-month reservation window to 90 days is one reason for the reduction in revenue in spite of the fee increase implemented this season. Park visitors were only able to reserve for April, May and June camping.</p> <p>Expenditures increased dramatically because of a reduction in general fund support in FY 2004. Projected changes to the fee structure effective January 1, 2004 and increased revenue from cabins are designed to bring expenditures in line with revenue over the long term. Projected end-of-year cash is sufficient to meet obligations through the camping season.</p>
0243.02	<p>The ending cash balance of \$1,175,623 is significant but normal for this fund at this time of year as snowmobile, boat, and off-road motor vehicle registrations are being processed. Funds available for administrative purposes are sufficient to sustain operations through the end of the fiscal year. Ending cash includes approximately \$538,800 that will be transferred to other funds pursuant to Idaho Code as sticker revenue is processed</p>
0243.03	<p>Revenue related to the sale of the Sawtooth License Plate decreased 11.5% from the same time period last fiscal year. License renewal fees generate less revenue than the sale of the initial plates. Per Idaho Code §49-419A, \$25.00 of each initial fee and \$15.00 of each renewal fee is deposited in the Park and Recreation Fund.</p> <p>Expenditures follow revenue as 85% of total revenue received is transferred to The Sawtooth Society for projects as required under the terms and conditions of the agreement. The remaining 15% allowable for administration of the funds is transferred to the Park and Recreation Fund 0243.</p>

0243.04	Idaho Wildlife Special Plates is a new program established in Idaho Code §49-417 “for the construction and maintenance of non-motorized boating access facilities for anglers.” Receipts are transferred to the IDPR annually and are significantly lower than projections made by the Idaho IDPR of Fish and Game during the legislative session that established the authority and guidelines for the plate.
0247 Recreational Fuels	<p>Revenue for gas tax at the end of the third quarter is up 2.7%. IDPR budgets to level funding so cash receipts are in alignment with projected expenditures.</p> <p>Advances to the federal fund for unreimbursed expenditures not included in ending cash at the end of the 3rd quarter were: Capital Improvement Fund 0247.01 - \$200,000 Waterways Fund 0247.02 - \$350,000</p>
0250.01 0250.02 ^a 0250.03 ^b 0250.04 Registration Revenue	<p>Revenue fluctuates due to timing in processing. See Fiscal Year 2005 Board Budget Book for details on increases or decreases in number of registrations by type for the season.</p> <p>^aRevenue in the Snowmobile Fund (0250.03) comes from the sale of snowmobile stickers and the sale of snowmobile license plates. Cash balances for funds not designated by users and license plate revenue at the end of the 3rd quarter were:</p> <ul style="list-style-type: none"> • \$103,310 - undesignated funds total • \$93,117 sale of license plates. <p>^bThe cash balance in the Motorbike Fund includes the 15% administrative portion of \$227,031.</p>
0250.05 Recreational Vehicle	The registration fee for recreational vehicles (RV-motor homes) is calculated on the value of the unit. Fiscal year Transfers In for this fund at the end of March were down 15.7%. Beginning with calendar year 2004, revenue is projected to decrease slightly because of a change in the calculation in the value of the RV.
0348 Federal Funds	The ending cash balance includes advances from other funds in the amount of \$800,000 (\$350,000 from Waterways Fund 0247.02 and \$250,000 from the Park & Recreation Fund 0243, and \$200,000 from the Capital Improvement Fund 0247.01). The IDPR is on a reimbursement basis so cash is drawn from the federal government after the expense is incurred.
0349 Miscellaneous Revenue	Activity in this fund is related to non-federal grants. Revenue and expenditure fluctuations are not comparable between fiscal years.
0410.01 Enterprise Fund	Gross revenue in the Enterprise Fund decreased 5.3% while expenditures were up 8.4%. The change in business rules for camping

from an 11-month reservation window to 90 days would have some impact to this fund. Activity related to retail sales during the 3rd quarter would be minimal.

As a result of the settlement related to the Heyburn cottage leases, \$87,408 was transferred in from the Business Account Fund 0410.02. The ending cash balance in this fund is higher than in previous years and is planned for capital projects to replace or improve roads and infrastructure in the park.

0410.02 Business Account Continuous Spending Authority	Revenue related to the operation of the Billingsley Creek Farm and Market was posted to this fund in FY 2003. The market was closed and only revenue from the sale of hay was received in FY 2004. Expenditures related to the operation of the farm are posted to the General or Park & Recreation Fund.												
	This fund balance was reduced by \$174,815. Half of this amount was remitted to Heyburn Lease Holders as a result of the settlement and the other half transferred to the Enterprise Fund 0410.01.												
0494.05 Petroleum Violation	The revenue is from interest received. These are one-time funds appropriated in fiscal year 1998. Funds are obligated for projects as interest is earned.												
0496.02 Harriman	Revenue decreased 2% compared to last fiscal year for the same time period. Expenditures are up 24.9% in this fund because of a reduction in general fund support.												
0496.03 Park Land Trust	The majority of the cash in this fund is held in trust for specific parks or one time revenue earned from timber sales that will be used for natural resource management plans and related activity across the state park system. Balances are as follows: <table> <tr> <td>Park Land Trust Development</td><td>\$723,717</td></tr> <tr> <td>Natural Resource Management</td><td>\$369,913</td></tr> <tr> <td>Mary M McCroskey</td><td>\$570,678</td></tr> <tr> <td>Mowry Trust</td><td>\$213,765</td></tr> <tr> <td>Lucky Peak</td><td>\$211,649</td></tr> <tr> <td>Lakeview Acquisition</td><td>\$ 90,042</td></tr> </table>	Park Land Trust Development	\$723,717	Natural Resource Management	\$369,913	Mary M McCroskey	\$570,678	Mowry Trust	\$213,765	Lucky Peak	\$211,649	Lakeview Acquisition	\$ 90,042
Park Land Trust Development	\$723,717												
Natural Resource Management	\$369,913												
Mary M McCroskey	\$570,678												
Mowry Trust	\$213,765												
Lucky Peak	\$211,649												
Lakeview Acquisition	\$ 90,042												
0496.05	Receipts fluctuate with billings to the railroad. Current operating expenditures are funded from reimbursements for prior period expenditures related to the Trail of the Coeur d'Alenes.												

Discussion followed.

3:02:36 Mr. Haakenson asked Ms. Wright how the IDPR handles funds received as donations. Ms. Wright replied that the cash is deposited in fund 0496.41. The IDPR pays contractors for planning and/or construction.

3:06:01 Ms. Wright shared with the Board members the Financial Benchmarking update (*see Attachment 5*)

3:12:57 Mr. Hancey moved to approve the third quarter FY 2004 Financial Statement as submitted. Mr. Williams seconded the motion. The Chair asked for further discussion. Hearing none, the Chair asked for a vote on the motion. All votes were cast in the affirmative.

3:13:49 Trail Of The Coeur d’Alenes At-Large Commission Member

Mr. White addressed the agreement with the Coeur d’Alene Tribe and IDPR that establishes a six (6) member Trail Commission, three (3) members from IDPR and three (3) members from the Tribe. The IDPR members include the Trail Manager, a Board member and an at-large committee member. IDPR received two applications for the position of an at-large-committee member. Mr. White requested that the Board appoint one of the applicants to the position.

Discussion followed.

03:16:20 Mr. Haakenson moved to nominate Mike Domy to become the member-at-large for the Trail Commission for the Trail of the Coeur d’Alenes. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair asked for a vote on the motion. All votes were cast in the affirmative.

3:17:13 Jack O’Connor Hunting Heritage and Education Center Concession Agreement

Mr. White updated the Board on the development of a cooperative agreement with the Jack O’Connor Foundation to utilize Hells Gate State Park’s old visitor center as the Jack O’Connor Hunting Heritage and Education Center. To facilitate this, staff decided that IDPR should utilize a concession lease as the cooperative agreement. The concession lease has been developed and provided for Board review.

Per Board policy, concession leases of this type require the IDPR to advertise for Requests for Proposals (RFPs). It also requires the concessionaire to compensate the IDPR a percentage of the gross receipts and to deposit a portion of the gross receipts into a “repair and maintenance fund” for the building. Due to the uniqueness of this opportunity and the previous agreed upon concept, staff would like to waive the RFP process. Staff also recommended that the concessionaire retain all “rental and resale” revenue so long as it is used to offset operation costs. The concession agreement requires a rental fee of \$3,000 in lieu of a percentage of gross revenue. Staff recommended that it be waived if the concessionaire does not charge an entrance fee. However, the concessionaire will be required to spend \$3,000 plus secure an additional \$3,000 in matching funds on marketing and promoting the concession area or park. IDPR agreed to be responsible for maintenance of the building’s structural elements with the concessionaire responsible for interior elements. Consequently, staff recommends waiving the “Repair and Maintenance Fund” requirements.

Mr. White asked the Board for approval to waive the RFP process, percentage of gross receipts, and Repair and Maintenance fund requirements, and approve the Jack O’Connor Hunting Heritage and Education Center Concession Agreement as written.

Discussion followed.

3:20:51 Ms. McDevitt inquired about a timeline on this concession. Mr. White replied that this concession agreement is set up as a standard agreement with a ten (10) year renewable concession lease. The agreement states that the Jack O'Connor Foundation is responsible for the interior maintenance and IDPR is responsible for the major items of building upkeep.

Discussion followed.

3:25:06 Mr. Hancey moved to accept the staff recommendation to waive the RFP process, percentage of gross receipts, and Repair and Maintenance Fund requirements, and to approve the Jack O'Connor Hunting Heritage and Education Center Concession Agreement as written. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair asked for a vote on the motion. All votes were cast in the affirmative.

3:26:01 Mr. Haakenson moved that the Board adjourn the meeting for the day and reconvene the following day and under authority of Idaho Code 67-2345 (C) move into an Executive Session to discuss personnel, acquisition of private lands, and/or litigation. Ms. McDevitt seconded the motion. The Chair asked for further discussion on the motion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative. Motion passed. The Chair asked for a roll call. Mr. Haakenson voted aye. Mr. Rice voted aye. Ms. McDevitt voted aye. Mr. Williams voted aye. The Chair voted aye.

3:26:03 Mr. Haakenson moved that the Board come out of Executive Session and into regular session. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative and Chairman Lombard declared the meeting out of Executive Session and back into regular session. No decisions or actions were taken.

April 28th, 2004

At 11:20 a.m., Chairman Lombard called the meeting to order.

An Outdoor Education Workshop was held. Russ Ehnes of the National Off-Highway Vehicle Conservation Council and Bratt Marketing gave presentations.

3:30:55 Mr. Hancey moved the IDPR Outdoor Education Program draft a proposal at this time and based on the new information that the Board received today, send this information back to staff for reappraisal and also reshape the position of a full-time state coordinator with sub-committees and user groups input and also partner sharing to effectively increase the Outdoor Education Program Board list and education. Ms. McDevitt seconded the motion and added that this program should not take away the interpretive program in the agency. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative.

3:35:36 Public Forum Sara Michaels, Blaine County Commissioner, thanked the Board for supporting indirectly and directly recreation in Blaine County. Ms. Michaels is also a member of the Idaho Nordic Skiers and Snowshoe Coalition. Ms. Michaels updated the Board on the meetings and activities of the Coalition and requested to be added to the August Board meeting agenda to share more information with the Board.

3:44:20 Heyburn State Park Fee Implementation

Mr. White discussed that Heyburn State Park currently does not collect the Motor Vehicle Entry Fee (MVEF) at the park entrances but does charge fees for camping and boat launching. With IDPR's need to generate revenue and to standardize the collection of the MVEF, the IDPR needs to decide whether to pursue the collection of the MVEF at Heyburn State Park. The Board last discussed this issue in January 1992.

Staff has identified the following issues of concern and possible solutions:

- **Concern** - multiple entrances
 - **Solution**- signing at entrances with multiple self-pay stations at the major usage areas
- **Concern** - Coeur d'Alene Tribe sovereign rights (the Tribe members are not charged a MVEF but have been charged a fee for camping and boat launching)
 - **Solution** - Members of Coeur d'Alene Tribe who present valid identification would receive free pass AS ACCORDANCE WITH THE idpr Fee policy guidelines
- **Concern** - cabin, float home, and moorage lessees
 - **Solution** - the lessees would receive one free annual pass and a second car pass would follow under the second car pass guidelines. Any additional cars parked at the lessee's site would not be charged a MVEF.
- **Concern** - Trail of the Coeur d'Alenes Right of Way and access that is a joint management/ownership with IDPR and the Tribe. A section of the trail is under joint ownership and there are several items in which money is collected such as moorage fees. The monies collected from the MVEF would not be shared with the Tribe. Being co-owners of this specific area, the Tribe could ask for a portion of the money received from the MVEF.
 - **Solution** – IDPR has verbally agreed with the Tribe to give them a bigger portion of the money that was received from the railroad. By giving the Tribe a larger portion of the railroad money, IDPR will be able to keep any revenue generated within the right-of-way.
- **Concern** – certain local citizens disagree with the Tribe being exempt from paying any required fees
 - **Solution** – none at this time

Mr. White assured the Board that staff felt that the process was far enough along to request Board approval to begin collecting the MVEF at Heyburn State Park.

Discussion followed.

3:59:11 Mr. Haakenson moved to accept the recommendation and begin collecting MVEF at Heyburn State Park, exempting the Coeur d'Alene Tribe members with appropriate identification, also existing cabin owners and those using the boat mooring and launching facilities. Mr. Hancey seconded the motion.

Discussion followed on amounts of revenue that would be generated.

The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative.

4:04:13 IDAPA Rules Proposal

Director Sangrey discussed several issues needing to be considered for possible inclusion in a rules-making process for this summer and the next legislative session. They include:

075.02 Park Manager Authority: Currently, IDAPA rules provide that “the park manager or designee may establish and enforce all rules, including interim rules.”

Director Sangrey said it is essential that the managers have the ability to react promptly and effectively to deal with unusual circumstances that occur in the parks. They can provide that oversight very successfully by developing interim rules as needs dictate. Consideration of permanent rules appropriately requires more detailed review by the Board and IDPR staff. The recommendation is to strike the language “and enforce all rules, including” from the current rule.

Director Sangrey said that over a year ago staff modified this rule to include the current terminology and make a distinction of a future rule. Director Sangrey asked that the Board approve a slight modification in the rule and strike the following language “the park manager or designee may establish ~~enforcing all rules including interim rules including~~” and replace with “the park manager or designee may establish interim rules.”

Discussion followed.

Chairman Lombard suggested that Rule 075.02 should read “the park manager or designee may establish and enforce all rules and establish interim rules.”

225.04 Group Use: The provisions in IDAPA Rules for groups to apply for a permit for use of group facilities currently establish that “Groups of twenty-five (25) persons or more, or any group needing special considerations or deviations from these rules may have a permit.”

Director Sangrey suggested that group situations can arise that don’t fit this structured scenario, such as birthday or impromptu reunion gatherings, that don’t fit the intent of the group use permitting process. The recommendation is to strike the reference to “twenty-five (25) persons or more, or any group” from the rule.

Director Sangrey also requested that the word “may” in “Groups of twenty-five (25) persons or more, or any group needing special considerations or deviations from these rules may have a permit” be changed to “shall.” “Groups of twenty-five (25) persons or more, or any group needing special considerations or deviations from these rules ~~may~~ shall have a permit.”

Discussion followed.

250.01 Fee Schedule - Campsites: The Board took formal action at the January 2004 meeting to approve the discontinuance of the \$5.00 Extra Vehicle Charge, with the exception of City of Rocks National Reserve to reflect this change in fee structure. This change will be reflected in the Board Approved Fee Schedule.

250.01 Fee Schedule – Motorized Vehicle Entry Fee (MVEF): The Board took formal action at the January 2004 meeting to approve the elimination of the MVEF for tax-exempt commercial motor coaches. It is necessary to amend the rule to reflect this change in fee structure. This change will be reflected in the Board Approved Fee Schedule.

Director Sangrey asked for Board approval of the change to the fee schedule provisions related to extra vehicle charges and commercial coaches and include City of Rocks State Park as an exception to the extra vehicle fee charge.

4:23:03 Mr. Hancey moved to accept staff recommendation to word changes to the proposed IDAPA Rules 075.02, 225.04, and 250.01 as described. Mr. Haakenson seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative.

4:25:07 Park Specific Fee Proposal

Director Sangrey discussed that during the process of making several adjustments to the Board Approved and Park Specific Fee Tables in 2003, it became apparent that further modifications were needed in several additional areas in the Park Specific Fee Table.

Priest Lake State Park staff have recommended two changes be considered at some of their facilities.

- Group Camp at Lionhead: \$300.00/night maximum and \$200.00/night Board Approved Fee
- Schafer Cabin: \$175.00/night maximum; \$100.00/night Board Approved Fee with \$50.00 cleaning deposit when deemed necessary

Dworshak State Park staff recommend that first-time fees be established for Three Meadows Group Camp as outlined in the table:

Proposed Changes for 2004/2005

Reservation fee *	\$25
Basic daily rate (includes lodge and two (2) sleeping cabins)	\$275
Lodge rental (day-use only)	\$125
Additional sleeping cabins (Group Leader Cabin no longer separated)	\$60
Tent site	\$12
RV site	\$12
RV site w/ hook ups	\$16
Cleaning/Damage Deposit*	\$275

*Recommend making reservation fee and deposit non-refundable.

Director Sangrey also recommended a required reservation fee of \$25 and deposit of \$275 at time of reservation and that the reservation fee and deposit be non-refundable.

4:28:23 Mr. Haakenson moved that the fee schedule recommended by the staff for Priest Lake and Dworshak State Park group camps be approved by the Board. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative.

4:29:20 Board Policy Manual Review

Mr. Taylor reviewed Board Policy ADM 3:75 that states that policies are to be reviewed, amended or ratified at the fall Board meeting during odd numbered years, or upon majority vote of the Board members during the interim.

Policy staff started the initial review of all policies in July 2003. Staff published the policies in their entirety in the August 4, 2003 Board agenda. With this initial review, staff has found many areas where either reorganization or business rules will require some modification to the policies as written.

Staff recommended the project be broken down into segments over three (3) Board meetings. This is to allow for adequate time for discussion for each of the sections. Mr. Taylor said that he would be presenting the Personnel (PER) section for review. There are five (5) proposed changes to the Personnel section (*see Attachment 6*).

Discussion followed regarding the wording in PER. 4:91 as to whether or not the words “or designee” should be removed. Ms. McDevitt said that there was no reason to take “designee” out as there are people appointed by the Regional Manager that may live in employee housing other than the Park Manager.

4:33:54 Mr. Haakenson moved to accept staff recommendation for changes to the Board Policy Manual Personnel section as presented with the exception of PER. 4:91 Employee Housing Within State Parks leaving the words “or designee” as stated. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative.

4:35:35 FY 05 Recreational Vehicle (RV) Program Grants

Mr. Miller presented information to the Board regarding the status of grants for the RV Program for FY 2005 (*see Attachment 7*). The State and Federal Aid Program currently has \$3,144,178 available for this program. Staff has held back \$50,000 to fund contingencies or emergencies or to make up for revenue shortfalls. This amount is reflected on the top line of the attached list of project rankings and will be considered in the total amount awarded to projects.

At their recent meeting in Boise, the RV Advisory Committee reviewed 44 grant applications according to IDPR rules using IDPR criteria. The requests totaled \$5,367,461.13.

The RV Advisory Committee recommended the Board approve RV grant funding for the projects described on the attached ranking sheet (*see Attachment 7*). The total amount of the projects, including the \$50,000 emergency fund, is \$3,144,178.

Mr. Miller recommended that the Board approve the priority-ranking list, which will be used to fund projects in the ranked order should any of the applicants of the higher rated projects withdraw their applications or if additional monies become available. Staff recommends the Board establish a minimum point level for project approval without further Board action.

Discussion followed.

4:54:57 Mr. Hancey moved to accept the FY 05 RV Program Grants as presented. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative.

4:55:21 FY 05 Off-Highway Motor Vehicle (ORMV) Program Grants

Mr. Miller presented information to the Board regarding the status of the grants for the FY 05 Off-Highway Motor Vehicle Program (*see Attachment 8*). The State and Federal Aid Program currently has \$550,000 available in the ORMV Program for FY 2005 grants. Staff has held back \$50,000 to fund contingencies or emergencies or to make up for revenue shortfalls. This amount is reflected on the top line of the attached list of project rankings and will be considered in the total amount awarded to projects.

At their recent meeting in Boise, the ORMV Advisory Committee reviewed 45 grant applications according to IDPR rules using IDPR criteria. The requests totaled \$683,641.

The ORMV Advisory Committee recommends the Board approve ORMV grant funding for the projects described on the attached ranking sheet (*see Attachment 8*). The total amount of the projects, including the \$50,000 emergency fund, is \$549,605.

Mr. Miller recommended that the Board approve the priority-ranking list, which will be used to fund projects in the ranked order should any of the applicants of the higher rated project(s) withdraw their applications or if additional monies become available. Staff recommends the Board establish a minimum point level for project approval without further Board action.

Discussion followed.

5:24:22 Mr. Rice made a motion with regard to this specific program (ORMV) that the Board accept the priority ranking as provided to the Board and that staff be authorized to conduct additional review of all the projects to identify such short comings in cost estimates in this nature that could affect the outcome of the finance[grant funding] Mr. Hancey seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative.

5:26:28 FY 05 Recreation Trails Program Grants

Mr. Miller presented information to the Board regarding the status of grants for the FY 05 Recreation Trails Program Grants (*see Attachment 9*). At the time this information was prepared, the IDPR had not received its allocation of RTP monies for Federal Fiscal Year 2004 from the Federal Highway Administration. It is anticipated to be \$593,642.

According to FHWA rule, 40% of this amount (\$209,792) is available for diverse use projects, 30% (\$157,346) is made available to motorized projects, and 30% (\$157,346) to non-motorized projects after administrative costs are deducted.

At their recent meeting in Boise, the RTP Advisory Committee rated and ranked 58 project applications according to IDPR rules using IDPR criteria. The requests totaled \$2,190,029.

The RTP Advisory Committee recommends the Board approve RTP grant funding for the projects described on the attached ranking sheet (*see Attachment 9*). The total amount of the projects is \$524,484.

Mr. Miller recommends that the Board approve the priority-ranking list, which will be used to fund projects in the ranked order should any of the applicants of the higher rated projects withdraw their applications or if additional monies become available. Staff recommends the Board establish a minimum point level for project approval without further Board action.

Discussion followed.

5:33:05 Mr. Haakenson moved to accept the staff recommendations for the FY 05 RTP Program Grants as presented. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative.

5:33:31 FY 05 Waterways Improvement Fund (WIF) Grants

Mr. Miller presented information to the Board regarding the status of the grants for the FY 05 Waterways Improvement Fund (WIF) Grants (*see Attachment 10*). The State and Federal Aid Program currently has \$1,232,925 available in the WIF for FY 2005 grants. Past problems with over-allocation in the WIF have been corrected, so the full amount will be awarded to projects. Staff has held back \$50,000 to fund contingencies or emergencies or to make up for revenue shortfalls. This amount is reflected on the top line of the attached list (*see Attachment 10*) of project rankings and will be considered in the total amount awarded to projects.

At their recent meeting in Boise, the WIF Advisory Committee reviewed 52 grant applications according to IDPR rules using IDPR criteria. The requests totaled \$2,028,888.

According to IDPR rule, the total sum of WIF grant funds approved to be used in any one county may not exceed 30% of the total WIF grant funds approved to be used statewide in any state fiscal year. No county approaches the 30% cap this fiscal year, which is \$369,877.

Discussion followed.

5:44:55 Ms. McDevitt moved that the Board approve the WIF grants for FY 05 as listed. The \$50,000 emergency fund will not go into the 30% county land [*funding limit*]. Mr. Hancey seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative.

5:45:38 Mr. Haakenson made a motion that should additional amounts become available from a withdrawal of a grant or the inability to fund that portion of the grant, that those additional funds, when they become available, staff be allowed to go to the next grant on the list and on down to extend those funds [*until all funds are expended*]. Mr. Hancey seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative.

5:46:38 FY 05 Land and Water Conservation Fund (LWCF) Grants

Mr. Miller presented information to the Board regarding the status of grants for the FY 05 Land and Water Conservation Fund (LWCF) Grants (*see Attachment 11*). At the time this information was prepared, the IDPR had not received its allocation of LWCF monies for Federal Fiscal Year 2004 from the National Park Service. It is anticipated to be \$944,579.

According to Board Policy, 50% of this amount is available to local governments, after administrative costs are deducted. Thus, the amount available for local governments is \$401,446.

Eighty percent of this total (\$321,157) will be made available to communities with a population greater than 5,000. The remaining 20% (\$80,289) will be made available to communities with a population of less than 5,000. If all of the funding made available to small communities is not used, it will be returned to the large community category to be allocated.

IDAPA rules for the LWCF further state that projects submitted from communities with a population fewer than 5,000 that apply for more than 50% of the total available to small communities must compete for funds with communities over 5,000 in population.

The LWCF Committee recently met in Boise and rated 19 project proposals. Based on the attached ranking sheet (*see Attachment 11*), it was recommended that the Board approve funding for the Hayden, Lewiston (partial), and Hayden Lake projects. It was also recommended that the Board approve the ranking list as shown. If projects don't materialize or other LWCF funding becomes available, projects will be funded in rank order. Staff recommended the Board establish a minimum point level for project approval without further Board action.

Discussion followed.

5:55:33 Mr. Hancey made a motion to accept staff recommendation for LWCF grants. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative.

5:57:05 Marine Enforcement / Statewide Boat Safety Education Funding Allocation for FY 2004

Mr. Wells stated that the IDPR is eligible for an allocation of \$744,360 from the United States Coast Guard (USCG) for Federal Fiscal Year 2004. This reflects a 5.6% increase from the 2003 allocation to the state and will increase IDPR's ability to fund boating safety efforts statewide. The US Dept of Homeland Security/USCG authorized the following allocations:

\$104,390 (14%)	is for program administration and indirect costs.
\$372,050 (50%)	is issued to eligible counties for Marine Enforcement in Trustee and Benefits (T&B). Distribution of T&B funds to counties is evaluated annually and is based on projected fund availability.
\$68,923 (10%)	is allocated for Marine Enforcement Training Programs and enforcement supplies.
\$198,997 (26%)	is allocated to management of the IDPR Statewide Boating Safety Education Program.

The state appropriation is categorized as follows:

Boat Safety State Appropriation for Federal Fiscal Year 2004					
State Appropriated Category		Administration	Education	Law Enforcement	Total
Personnel	4000	52,950	125,500	0	178,450
Operating	5000	40,440	73,497	68,923	182,860
Capital Outlay	6000	11,000	0	0	11,000
Trustee & Benefits	7000	0	0	372,050	372,050
	Total	104,390	198,997	440,973	744,360

Mr. Wells recommended that the Board approve the proposed allocations of the \$744,360.00 as proposed by the United States Coast Guard (USCG) for the Federal Fiscal Year 2004. Any Trustee and Benefit funds not allocated as a result of eligibility disqualification for failing to submit an acceptable plan or by not signing a Memorandum of Understanding (MOU) will be carried over (under USCG guidelines) and considered for reallocation the following fiscal year.

Discussion followed.

6:04:14 Mr. Haakenson moved to accept the staff recommendations of the allocations of the Coast Guard Funds for Federal Fiscal year for 2004. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative.

6:08:45 Attorney General's Report

Mr. Krema discussed the long-standing rental dispute of a mobile home leaseholder at Lakeview Village Trailer Park who is extremely delinquent in rent payments. As Mr. Krema was preparing to file an eviction notice and subsequent confiscation on lessee's trailer to satisfy part of the debt, information came forth that not only has this person not been paying their rent but also hasn't been paying the Nazarene Church for the purchase of the trailer. Consequently, the lessee does not own the trailer for Mr. Krema to pursue execution. Mr. Krema has been in contact with both the Nazarene Church and their lawyer. The Church is willing to waive their lien on the trailer and donate the trailer to IDPR.

Mr. Krema reported that the Trail of the Coeur d'Alenes opening ceremony is set for June 5th, however, chances of signing with the Tribe by that date is fairly remote. Railroad and real estate issues still need to be resolved. The agreements with the Tribe are not finalized yet.

Concession agreements are being formalized with the assistance of Steve Frost and Director Sangrey for both large and small concessions. These forms will work in all situations. Another document that Mr. Krema, Mr. Frost and Director Sangrey have been working on is a checklist that tracks Board Policy within the document itself to make sure that the requirements of the concession agreement are actually in compliance.

Discussion followed.

Mr. Krema also discussed the transition of the Lakeview Village Trailer Park to a public recreational property. A meeting has been set to discuss the transition of property that will take place between IDPR and the mobile home owners. All the mobile home owners at Lakeview Village Trailer Park are on short-term leases, which expire on September 10, 2004.

6:25:05 Director's Report

Director Sangrey presented an e-mail that he sent out to Harriman State Park and Mr. Taylor regarding housing issues, dog policies, and accommodations for livestock at Harriman State Park (*see Attachment 12*). Director Sangrey discussed how the Policy Staff is gathering information for a list of previous projects and assignments. The Policy Staff will address these issues at the policy retreat.

Primary discussions have begun for the annual conference in the fall. IDAPA rules will be addressed. Personnel evaluations have been conducted which identified a list of additional staffing needs. The Director met with Ms. Hampton, Volunteer Coordinator, and discussed the

potential for using volunteers to assist with some of these personnel needs.

The Director passed out the updated SCORE Card (*see Attachment 13*). Areas highlighted in yellow show some type of upward improvement. Chairman Lombard asked the Director if staff was going to be more on schedule with the procurement and setup of more camper cabins. Mr. Johnson replied that this year the Development staff continued to put extended decks on the existing cabins. \$18,000 is left in this year's funds, which will go toward purchasing another 8-10 camper cabins. Another 20 camper cabins will be ordered and set throughout the following year, bringing the total to approximately 31 camper cabins online. These are dependent on funds.

Discussion followed.

Director Sangrey noted that he would follow up with the funds for the Master Plans and would update the Board at the August meeting.

Director Sangrey thanked the South Region staff, especially Steve Frost and Wes Whitworth for a job well done for helping to coordinate the Board meeting.

The next Board meeting will be held at Hells Gate State Park's new visitor center on August 3rd and 4th and dedication of the new visitor center on the August 5th.

6:52:31 Mr. Haakenson moved that the Board under authority of Idaho Code 67-2345 (C) move into an Executive Session to discuss personnel, acquisition of private lands, and/or litigation. Ms. McDevitt seconded the motion. The Chair asked for further discussion on the motion. Hearing no more discussion, the Chair called for a vote on the motion. All votes were cast in the affirmative. Motion passed. The Chair asked for a roll call. Mr. Haakenson - aye. Mr. Rice - aye. Ms. McDevitt - aye. Mr. Williams was not in attendance. The Chair - aye.

6:52:31 Mr. Haakenson moved that the Board come out of Executive Session and into regular session. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative and Chairman Lombard declared the meeting out of Executive Session and back into regular session.

6:52:33 Mr. Hancey moved to authorize the Conservation Fund to accept the two-year option to purchase Umont Mining State Park mine property for \$500,000. Mr. Haakenson seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative. Mr. Williams was not in attendance.

6:53:23 Mr. Haakenson moved that Ms. Johnson prepare the timelines for advertisement for receipt and review of applicants for the position of Director of IDPR. Also, Ms. Johnson is to make changes in the brochure advertising for the position's salary. The salary listing should state a range of \$80,000-\$95,000. Ms. McDevitt seconded the motion. The Chair asked for further discussion on the motion. Hearing no more discussion, the Chair called for a vote on the motion. All votes were cast in the affirmative.

6:54:53 Mr. Hancey moved for a 5% permanent merit increase based on his current acting salary effective in FY 2005 for Director Sangrey. Mr. Haakenson seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative.

At 6:50 pm, Chairman Lombard officially declared the meeting adjourned.

Ernest J. Lombard, Chairman
Idaho Park and Recreation Board

Dean Sangrey, Interim Director
and Ex-Officio Member of the Board

ATTACHMENT #1

Jan-Mar	IDPR ATTENDANCE REPORT											
PARK	2003-2004 TOTAL DAY USERS/CAMPERS				2003-2004 TOTAL CAMPER UNITS				2003-2004 REVENUE			
	2003	2004	Inc./Dec.	% Change	2003	2004	Inc./Dec.	% Change	2003	2004	Inc./Dec.	% Change
Priest Lake	165	639	474	287.27%	19	44	25	131.58%	2,256	6,177	3921	173.80%
Round Lake	4130	4179	49	1.19%	27	20	-7	-25.93%	2,984	2,570	-414	-13.87%
Farragut	10256	10887	631	6.15%	14	60	46	328.57%	13,943	56,587	42644	305.85%
Old Mission	3851	3233	-618	-16.05%	0	0	0	0.00%	1,880	1,738	-142	-7.55%
Trail of the CDAs	0	12030	12030	0.00%	0	0	0	0.00%				
Heyburn	10242	10279	37	0.36%	26	0	-26	-100.00%	138,850	108,834	-30016	-21.62%
CDA Parkway	48972	40434	-8538	-17.43%	0	0	0	0.00%	469	801	332	70.79%
Dworshak	823	984	161	19.56%	9	46	37	411.11%	2,853	5,198	2345	82.19%
Hells Gate	13677	21959	8282	60.55%	137	514	377	275.18%	13,916	18,828	4912	35.30%
Winchester	523	4399	3876	741.11%	54	47	-7	-12.96%	3,107	3,469	362	11.65%
4M	355	429	74	20.85%	0	0	0	0.00%				
North Reg Total	92994	109452	16458	17.70%	286	731	445	155.59%	180258	204202	23944	13.28%
Ponderosa	16013	23545	7532	47.04%	54	70	16	29.63%	76,387	29,674	-46713	-61.15%
Eagle Island	315	4247	3932	1248.25%	0	0	0	0.00%	26,055	27,620	1565	6.01%
Lucky Peak	20294	24846	4552	22.43%	0	0	0	0.00%	1,935	997	-938	-48.48%
Bruneau Dunes	8007	12951	4944	61.75%	177	590	413	233.33%	16,652	14,052	-2600	-15.61%
Three Island	6102	1791	-4311	-70.65%	183	430	247	134.97%	6,358	10,603	4245	66.77%
Lake Cascade	271	1028	757	279.34%	31	28	-3	-9.68%	1,032	7,520	6488	628.68%
South Reg Total	51002	68408	17406	34.13%	445	1118	673	151.24%	128419	90466	-37953	-29.55%
Malad Gorge	7352	9141	1789	24.33%	0	0	0	0.00%				
Niagara Springs	5607	6059	452	8.06%	0	0	0	0.00%				
Billingsley Creek	0	113	113	0.00%	0	0	0	0.00%				
City of Rocks	3383	1750	-1633	-48.27%	338	0	-338	-100.00%	1,914	6,601	4687	244.88%
Castle Rocks	0	128	128	0.00%	0	0	0	0.00%		17	17	
Lake Walcott	442	270	-172	-38.91%	3	0	-3	-100.00%	1,282	3,234	1952	152.26%
Massacre Rocks	9733	365	-9368	-96.25%	42	114	72	171.43%	3,582	3,986	404	11.28%
Bear Lake	0	0	0	0.00%	0	0	0	0.00%	1,181	1,387	206	17.44%
Henry's Lake	0	0	0	0.00%	0	0	0	0.00%	1,101	10,283	9182	833.97%
Mesa Falls	0	939	939	0.00%	0	0	0	0.00%			0	
Yankee Fork	774	842	68	8.79%	0	0	0	0.00%	199	220	21	10.55%
Harriman	8326	7682	-644	-7.73%	72	122	50	69.44%	48633	40464	-8169	-16.80%
East Reg Total	35617	27289	-8328	-23.38%	455	236	-219	-48.13%	57892	66192	8300	14.34%
Other												
Total Attendance	179613	205149	25536	14.22%	1186	2085	899	75.80%				
Total Revenue									308677	294668	-14009	

ATTACHMENT #2

Idaho Dept. of Parks and Recreation
CURRENT ACTIVE DEVELOPMENT PROJECTS

Assigned Staff	Project No.	Project	Design	Bid/Award	Construct	Completed / Canceled	Milestones	Project Budget	Spent to Date	Closed	Project +/-
	REPAIR AND REMODEL PROJECTS										
	STATEWIDE										
JC	310521	State Parks Historical & Cultural Investigations	N/A	N/A	N/A	N/A	* Ongoing; SHPO approval received on all submitted construction projects.	264,200	260,064		
	NORTH REGION										
AB	310113	Priest Lake Lion Head Composter Replacement	X				* Design modifications required to handle high liquid loading. * To be completed over winter 2004.	65,000	43,074		
AB/PW	310123	Priest Lake Indian Creek Paving	X	X	X	X	* Majority of work completed in summer 2002. * CXT did obtain modular pre-built permit for vault toilet so electrical to be completed by May.	397,614	336,615		
JT/AB	310541	Farragut Well House Re-roof	X	X	X	X	* Completed in February 2004.	22,000	21,803	X	197
JT/AB	320301	Hells Gate Loop A Campground Irrigation Upgrade	X	X	X		* Construction 98% complete, awaiting a filter to complete project.	112,400	82,478		
JT	320332	Hells Gate Day Use Irrigation System Replacement	X				* Design in process, 70% complete in working drawings. Bid in May, award for fall construction.	95,000	0		
JT	320541	Winchester Shop Remodel	X				* DPW project. * Consultant preparing cost estimates.	51,450	0		
	SOUTH REGION										
JC/AB	330123	Ponderosa Church Camp Site Clearing	N/A				* Bidding package ready for execution as soon as asbestos survey complete.	100,000	2,500		
JC	330841	HQ Remodel and South Region Construction	X				* DPW project mgt. * Schematic design complete for cold-storage building. Bid in May.	185,000	4,120		
JC	330403	Lucky Peak Sandy Point Well	X			X	* Directed not to proceed with this project.	12,500	0	X	
JC	330411	Lucky Peak Spring Shores Site Work	X				* Finalizing construction documents completed.	152,900	19,478		
JC	330511	Bruneau Dunes Science Center-Phase I	X				* Design complete. Plans/specs. ready to bid. * Fundraising in progress.	500,286	85,628		
JC	330531	Bruneau Dunes Sprinkler System Replacement	X				* Consultant preparing design/construction documents. Ready for bidding in May.	157,000	3,880		
JC	330541	Bruneau Dunes Observatory Plaza	X				* Develop plans and specifications April. Bid in May for summer construction.	100,000	0		
	EAST REGION										
KB/AB	340441	City of Rocks/Castle Rocks Shop Utilities	X	N/A	X		Staff has begun construction of building interior.	25,000	54		
AB	360241	Henrys Lake Road Repairs	X				* Working with ITD, District 6, to piggyback chip seal project on an upcoming SH20 project.	40,000	0		
	CAPITAL PROJECTS										
	STATEWIDE										
JT/AB	300039	Cabins/Yurts Statewide (2003)	X	X	X		* Hells Gate cabins in place and being completed. * Approval for LWCF funding received 2/9/2004.	670,220	634,220		
AB	300042	Statewide Picnic Table & Fire Ring Replacements	N/A	X	X	X	* Materials received and distributed to parks for installation.	60,000	59,803		
AB/MJ	300049	Cabins/Yurts Statewide (2004)	X				* Potential sites determined, funding awaiting decision. Shifted some of this funding to 300039.	40,000	0		
MJ	300048	Statewide Volunteer Site Development	X	N/A			* Construction to begin spring 2004.	60,000	0		
	NORTH REGION										
JT	310141	Priest Lake - Lion Head Site Planning					* SOQ for design will be done in April 2004	50,000	0		
JT	310531	Farragut 'Lakeview' Campground Design	X				* Data collection for new site being developed.	250,000	39,506		
JT	310621	Old Mission Visitor Center Construction	X				* Design program complete. * Design concepts presented to committee/staff.	439,000	25,363		
JT	310841	Heyburn Site Planning and Marina Analysis					* Not yet started.	200,000	0		
AB/PW	320121	McCroskey Water System Installation	X				* Working on design completion for DEQ approval.	50,000	27,084		
JT/AB/PW	320331	Hells Gate Lewis & Clark Discovery Center	X	X	X		* Construction 68% complete. Building finished by June with interpretation and exterior landscape complete by July 30th 2004.	1,026,329	697,904		
JT/AB	320322	Hells Gate Lewis & Clark Exhibits	X				* Under contract. * Completion date: 7/30/04.	935,647	337,666		
JT/AB	320411	Glade Creek Camp	N/A	N/A			* Design underway. NPS Trails Grant received March 2004 for \$20,000 match.	40,000	5,224		
	SOUTH REGION										
AB	330102	Ponderosa North Beach Campground	X	X	X	X	* Campground construction completed in 2002. * Water well completed in 7/03. *Closed.	219,000	183,770	X	35,230
AB	330131	Ponderosa Kokanee Cove Group Camp Design					* New consultants working on schematic design for group campground.	1,400,000	4,593		
JC/AB	330291	Eagle Island Day Use Restroom	X	X	X	X	* Build a new day use restroom unit. * Construction completed in 5/03.	122,336	134,352		-12,015
JC/AB	330413	Lucky Peak Discovery Restroom	X	X	X	X	* DBS approval in 2/03. * Construction completed in 5/03.	101,000	101,000	X	
JC/AB	330421	Lucky Peak Spring Shores Well/Utilities	X				* Currently reviewing water rights issues.	40,000	6,032		
JC/AB	330741	Lake Cascade RMP Improvements (BOR Title 28)	X	N/A			* Projects scoped, construction to be done in-house in spring / summer.	50,000	0		
JC/MJ/AB	330742	Lake Cascade Marina Design	X				* Consultant preparing documents for preliminary study. Completion of study June 15, 2004.	164,400	202		
	EAST REGION										
AB	340111	Malad Gorge Vehicle Storage Building	X				* Moved to another location.	8,318	5,473	X	2,845
AB	340421	City of Rocks Road Improvement	X	X	X	X	* Basic work done by Cassia County and park staff in spring/summer of 2003 to improve access road to Castle Rocks. * Finaling out this project currently 4/04.	100,000	93,201		
KB	340431	Castle Rocks - Smoky Mountain Campground Design	X				* New consultant contracted on 3/30/04.	1,388,950	6,714		
AB/NPS	340491	City of Rocks Domestic Water System Upgrade (DEQ)	X	N/A	N/A		* Equipment purchased and main waterline was installed. * DEQ approval underway.	89,500	52,065		
AB	350131	Massacre Rocks R/R Upgrade in Lower Campground				(X)	* Funding for this project was transferred to the Bear Lake East Beach project.	105,000	0		
KB	350111	Massacre Rocks Water System Upgrade	X	X	X	X	Completed/Closed.	126,000	128,028	X	-2,028
KB/AB	350331	Bear Lake Campground Renovation	X	X			* Bid package is being completed, ready for spring contract to start building.	490,500	52,043		
KB/AB	350333	Bear Lake - North Road Entrance Realignment	X	N/A			* Bear Lake County road crews working on new road base installation as time permits.	6,249	6,249	X	
KB/AB	350341	Bear Lake - North Beach Improvements	X				* Preparing schematic design, ordering CXT restrooms (3 doubles).	50,000	0		
AB	360112	Harriman Domestic Water System Upgrade (DEQ)	X	X	X	X	* Temporary chlorinator system delivered to park in 11/03. * Permanent waterline repair in Silver Lake done in 11/03. * Project Completed. Needs connection for water injector.	10,000	10,162		
KB	360121	Harriman Welcome Center Design					* Awaiting decision to move ahead with planning and design of new Welcome Center.	568,837	2,000		
KB/AB	360212	Henry's Lake Volunteer Sites	X				* Construction of (2) sites in Summer 2004	25,000	0		
AB	360431	Ashton-Tetonia Trail Construction Design	X				* Concept report approved in 9/03. * Environmental submittals to ITD in Sept/Oct 2003. * Preliminary design has started.	488,600	159,155		
AB	360531	Yankee Fork RV Dump Station	X	X	X	X	* Construction completed in 9/03. * Project Completed. Small water system upgrade will happen this spring	132,575	116,568		

ATTACHMENT #3

Association for Sacred Encounters, Inc.
Capital Development Program
Project Budget & Key Facility Requirements
7,000 Sq. Ft. Facility

Construction Costs	\$1,115,500
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<ul style="list-style-type: none"> ▪ West Wing Addition — Auditorium 650 sq. ft. @ \$125 	\$81,250
<ul style="list-style-type: none"> Meeting room, circulation and offices (850 sq. ft. @ \$85) 	\$72,250
<ul style="list-style-type: none"> ▪ Restroom Addition (500 sq. ft. @ \$150) 	\$75,000
<ul style="list-style-type: none"> ▪ East Wing Addition—Exhibit space for “Sacred Encounters”, Conservation lab, and office (5,000 sq. ft. @ \$125) 	625,000
<ul style="list-style-type: none"> ▪ Site work – roads & parking 	112,000
<ul style="list-style-type: none"> ▪ Architectural, Engineering, Construction Financing 	150,000

Exhibit and Campaign Costs	\$706,100
-----------------------------------	------------------

<ul style="list-style-type: none"> ▪ Purchase of Sacred Encounters display cases 	\$80,000(1)
<ul style="list-style-type: none"> ▪ Exhibit Curation & Coordination (Dr. J. Peterson) 	30,000*
<ul style="list-style-type: none"> ▪ Exhibit Re-Design, etc. (MFM Design) 	63,600*
<ul style="list-style-type: none"> ▪ Exhibit Fabrication (including refurbishment and installation) 	225,000(2)
<ul style="list-style-type: none"> ▪ Exhibit Conservation & Mount Making 	50,000(2)
<ul style="list-style-type: none"> ▪ Exhibit Registration 	7,500(2)
<ul style="list-style-type: none"> ▪ Shipping and Travel 	20,000(2)
<ul style="list-style-type: none"> ▪ Campaign Coordinator (Non-Profit Dev’t Services) 	40,000
<ul style="list-style-type: none"> ▪ Campaign Grant Writing (Lisa Watt) 	10,000*
<ul style="list-style-type: none"> ▪ Additional Museum Staffing Requirement 	TBD
<ul style="list-style-type: none"> ▪ Contingency (5 – 10% of project goal) 	150,000
<ul style="list-style-type: none"> ▪ Pledge Shrinkage (2.5% of goal) 	30,000

Capital Campaign Goal	\$1,821,600
------------------------------	--------------------

* Includes Travel

(1) - Purchased by the Coeur d’Alene Tribe, July, 1998

(2) – Estimates provided by Dr. Jacqueline Peterson

Updated April, 2004

Association for Sacred Encounters, Inc.

Capital Development Program

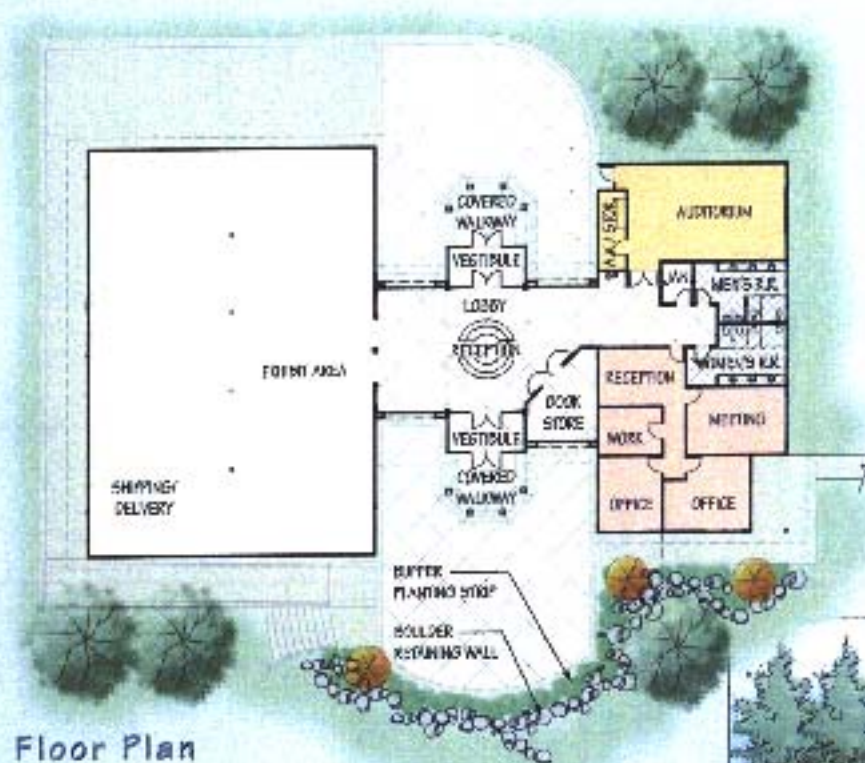
PROJECT TIMELINE

<u>State of Development</u>	<u>Status</u>
Summer, 2003	
▪ Architect Selection Process	Completed
Fall, 2003	
▪ Timeline and work plan from Architect and IDPR	Completed
Winter, 2003-04	
▪ Inventory of exhibit furniture, AV hardware	Completed
▪ Report to Coeur d'Alene Tribal Council	Continuous
▪ Establish building "footprint," initial design	Completed
▪ Initial polling of key lending museums	Completed
Spring, 2004	
▪ Exhibit Conservator in dialogue with potential lenders	Underway
▪ Review full complement of initial design plans	Completed
▪ Arrive at electrical and lighting plans	Underway
▪ Complete the <i>Standard Facility Report</i> to lender's Satisfaction	In Process
▪ Pursue grant writing for exhibit reassembly	Ongoing
Summer, 2004	
▪ Construction firm selection	
▪ Build final object list; finalize exhibit floor plan	
▪ Develop fabrication package for bid	
▪ Begin loan agreement process	
Fall, 2004	
▪ Break ground early fall	
▪ Select fabricator; begin fabrication process	
▪ Conclude loan agreement process	
Winter, 2004-05	
▪ Building and site construction	
▪ Object loans finalized	
Spring, 2005	
▪ Insure and ship objects to staging area in Spokane	
▪ Prepare exhibit preparation space and gallery on site	
▪ Wrap-up fundraising	
Summer, 2005	
▪ Ship furniture to site and install exhibit materials	
▪ Install, test AV equipment	
▪ Install objects; light exhibit; take environmental readings	
August, 2005	
▪ Grand Opening	

TOTAL GIFT	CONTRIBUTOR	Gift Status	State Funding	Tribal Fuding	Major/ Ind. Funding	Diocese Funding	Foundation Funding
			Funding				
42,500	Bureau of Catholic Indian Missions	Received				42,500	
98,800	Coeur d'Alene Tribe	In-kind		98,800			
105,000	Foundation Northwest	Partial Rec'd					105,000
3,600	Gonzaga University	Received			3,600		
200	Halliday Foundation - Boise	Received					200
250,000	Idaho State Challenge Grant	Committed	250,000				
112,000	Idaho State (Roads & Sitework)	Committed	112,000				
77,000	Idaho State (Project Design)	Committed	77,000				
495,000	Idaho Department of Transportation	Committed	495,000				
31,000	Individual Gifts/Pledges	Pledged			31,000		
151,500	Leadership Gifts (Committee)	Pledged			151,500		
50,000	Mission Associates	Received			50,000		
25,000	Wasmer Fund	Received					25,000
\$1,441,600		Totals	934,000	98,800	236,100	42,500	130,200

Sacred Encounters Exhibit of the Coeur d'Alene Tribe

OLD MISSION STATE PARK



Floor Plan



West Elevation



East Elevation



South Elevation



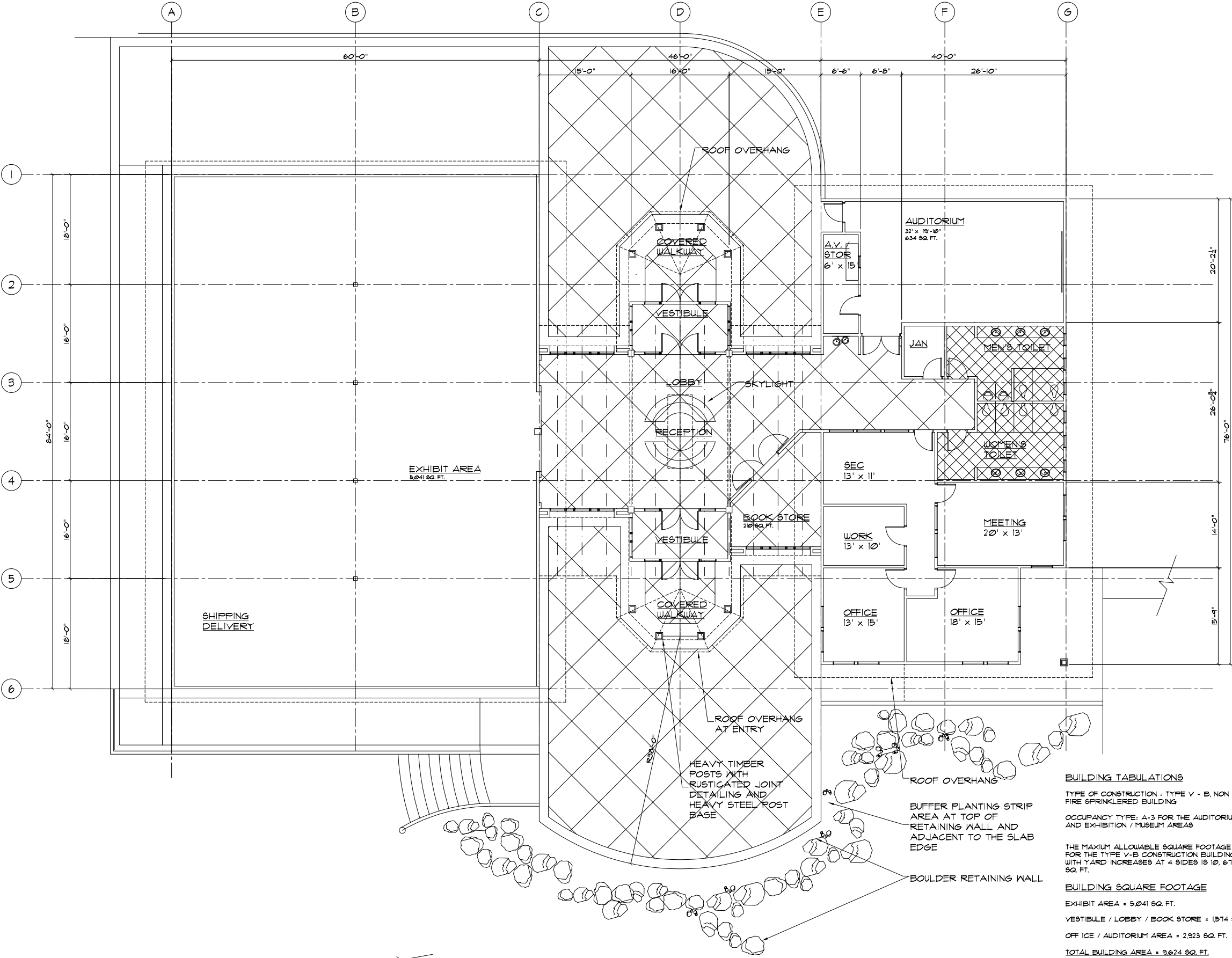
North Elevation





FIRST FLOOR PLAN

SCALE: 1/8" = 1'-0"



BUILDING TABULATIONS

TYPE OF CONSTRUCTION : TYPE V - B, NON FIRE SPRINKLERED BUILDING

OCCUPANCY TYPE: A-3 FOR THE AUDITORIUM AND EXHIBITION / MUSEUM AREAS

THE MAXIMUM ALLOWABLE SQUARE FOOTAGE FOR THE TYPE V-B CONSTRUCTION BUILDING WITH YARD INCREASES AT 4 SIDES 15 10, 615 SQ. FT.

BUILDING SQUARE FOOTAGE

EXHIBIT AREA = 5,241 SQ. FT.

VESTIBULE / LOBBY / BOOK STORE = 1,514 SQ. FT.

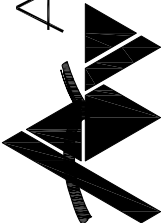
OFFICE / AUDITORIUM AREA = 2,923 SQ. FT.

TOTAL BUILDING AREA = 9,624 SQ. FT.

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- MECHANICAL
- ELECTRICAL
- STRUCTURAL

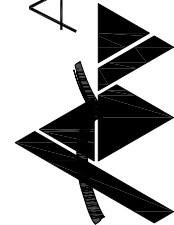
COEUR d'ALENE'S OLD MISSION STATE PARK
VISITOR EXPANSION CENTER
IDAHO DEPT. OF PARKS & RECREATION

PROJECT NO.	0331
DESIGNED BY	KWJ
DRAWN BY	DWS
DATE	02/23/04
CHECKED BY	
REVISION	
SHEET NO.	

A 100



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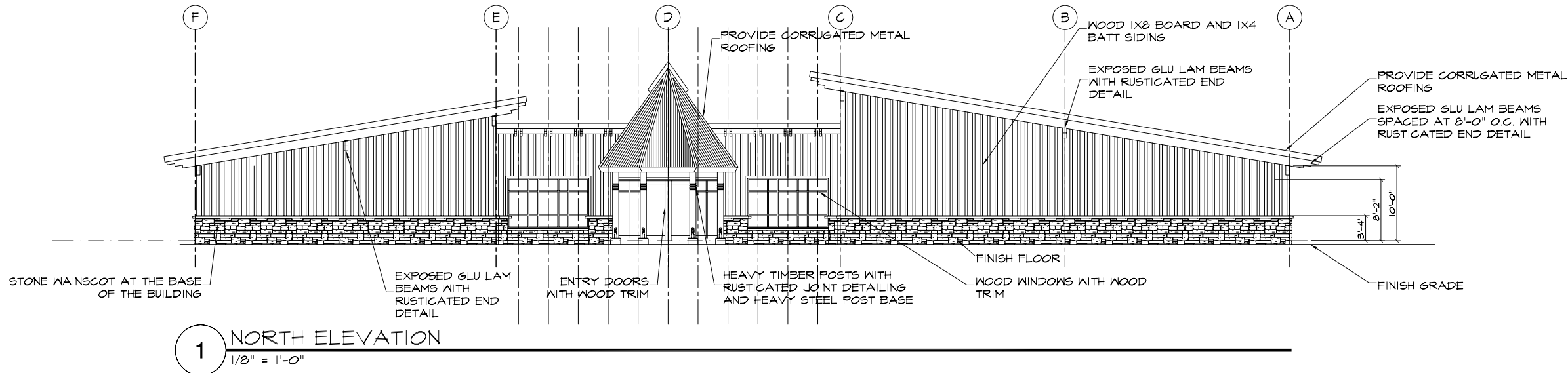


MECHANICAL
ELECTRICAL
STRUCTURAL

COEUR D'ALENE'S OLD MISSION STATE PARK
VISITOR EXPANSION CENTER
IDAHO DEPT. OF PARKS & RECREATION

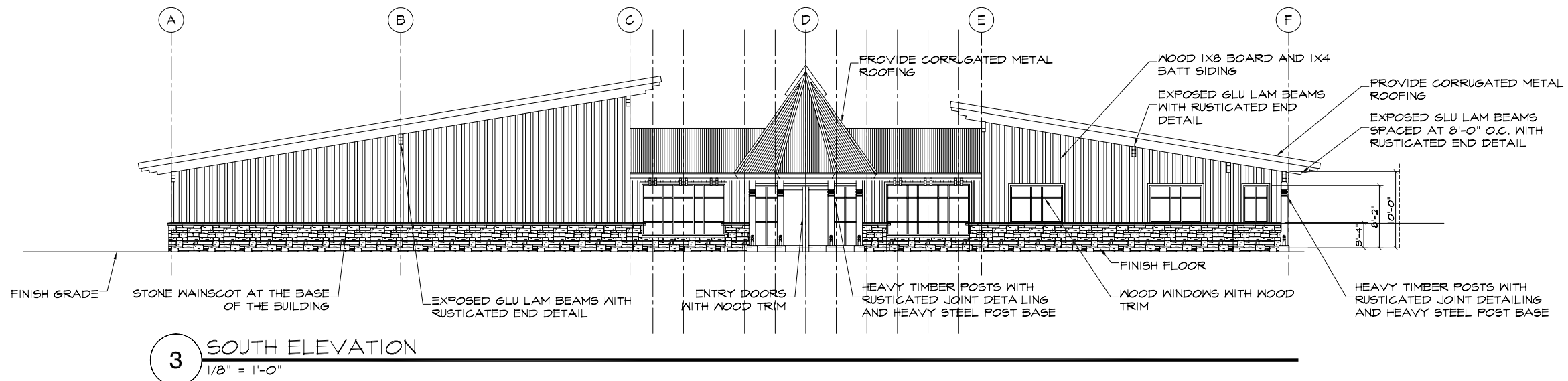
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DRAWN BY DWS
DATE 02/23/04
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REVISION
SHEET NO.

A 200



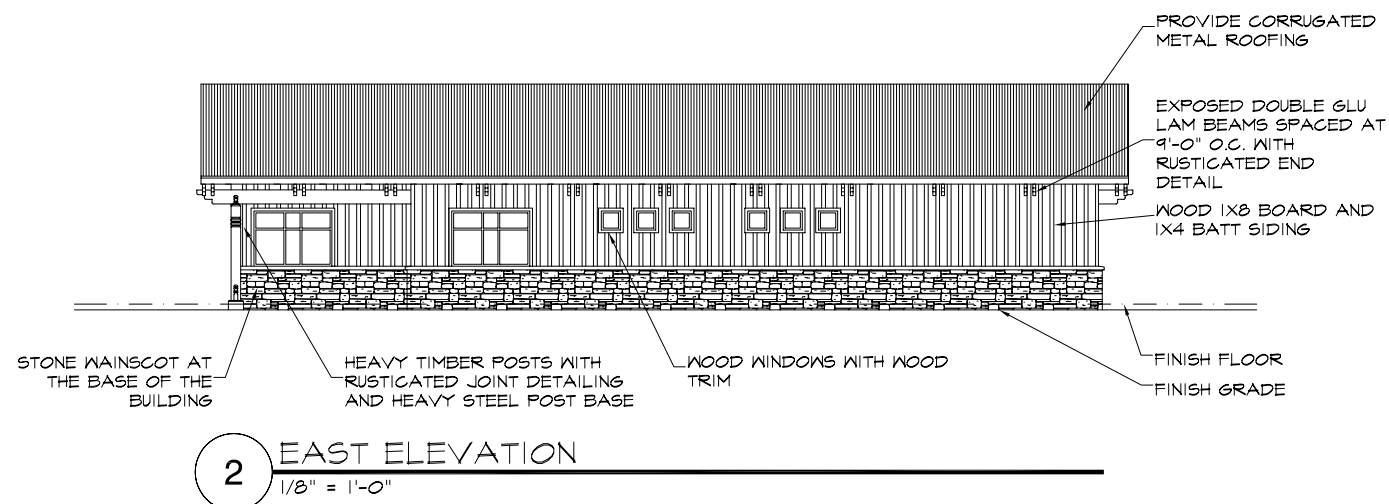
NORTH EXTERIOR ELEVATION

SCALE: 1/8" = 1'-0"



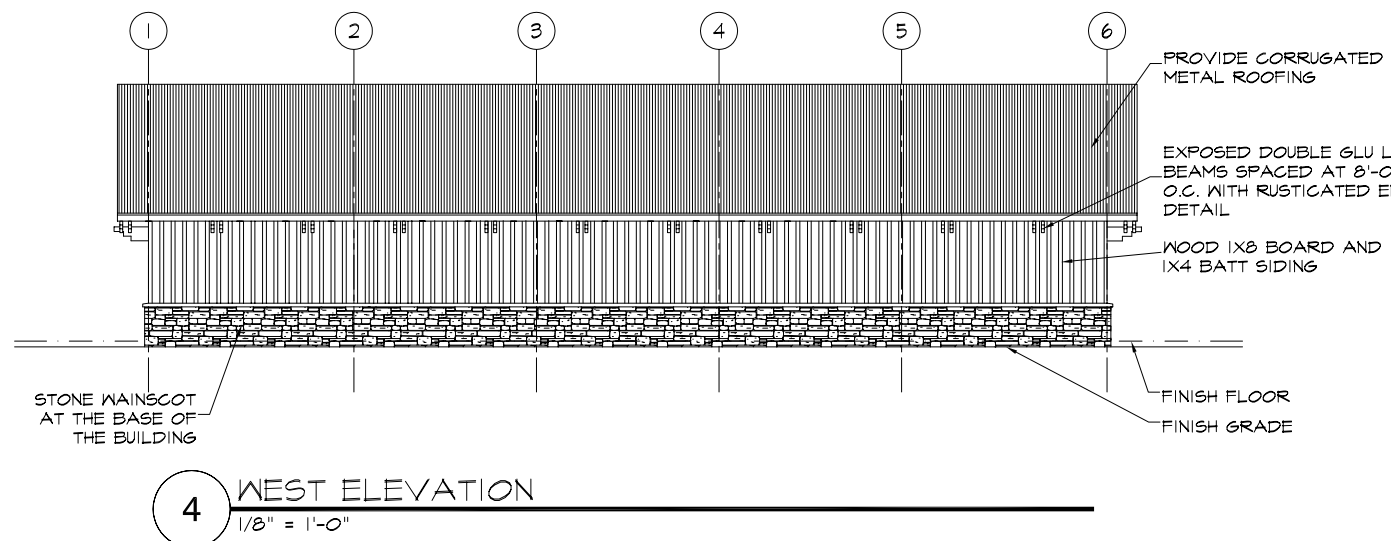
SOUTH EXTERIOR ELEVATION

SCALE: 1/8" = 1'-0"



EAST EXTERIOR ELEVATION

SCALE: 1/8" = 1'-0"

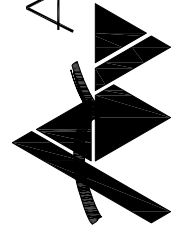


WEST EXTERIOR ELEVATION

SCALE: 1/8" = 1'-0"



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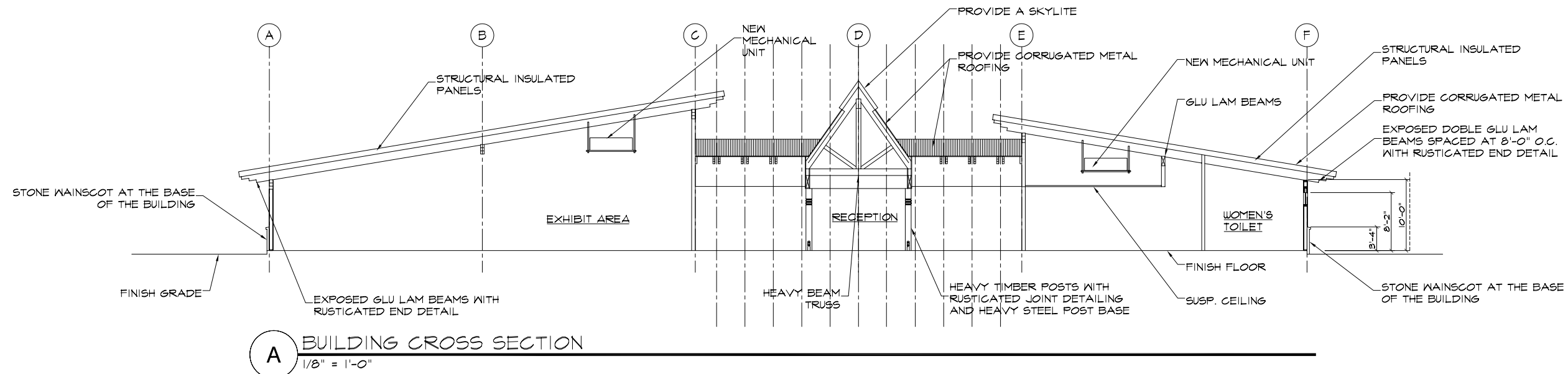


MECHANICAL
ELECTRICAL
STRUCTURAL

COEUR d'ALENE'S OLD MISSION STATE PARK
VISITOR EXPANSION CENTER
IDAHO DEPT. OF PARKS & RECREATION

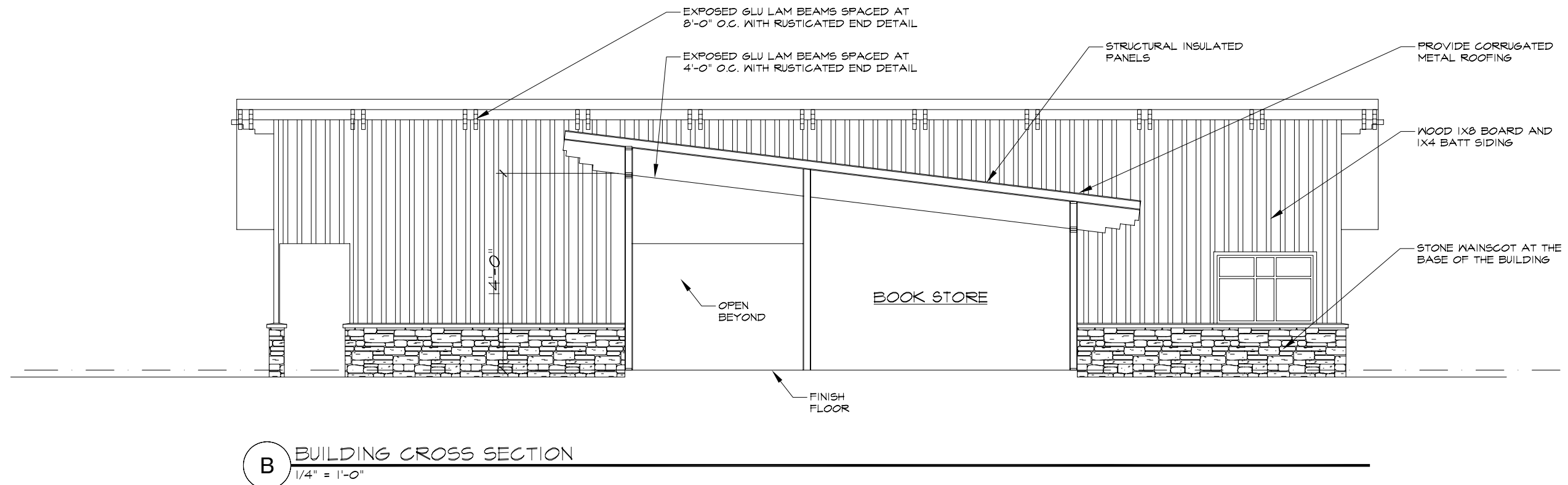
PROJECT NO. 0331
DESIGNED BY KWJ
DRAWN BY DWS
DATE 02/23/04
CHECKED BY
REVISION
SHEET NO.

A 3.00



BUILDING CROSS SECTION

SCALE: 1/8" = 1'-0"



BUILDING CROSS SECTION

SCALE: 1/4" = 1'-0"

ATTACHMENT #4

IDAHO DEPARTMENT OF PARKS & RECREATION
FY 2004 FINANCIAL STATEMENT
March 31, 2003

Program/Type	Appropriation	Expenditures	Encumbrance	Balance	% Obligated	Prior Year % Obligated
Management Services:						
Personnel:	2,735,601	1,842,296	0	893,305	67.35%	68.01%
Operating:	1,240,000	758,311	23,285	458,404	63.03%	77.16%
Capital:	239,000	61,897	124,010	53,093	77.79%	48.98%
Trustee:	8,751,891	3,927,992	2,168,752	2,655,147	69.66%	69.06%
	12,966,492	6,590,496	2,316,047	4,059,949	68.69%	69.49%
Operations:						
Personnel:	7,368,145	4,879,434	0	2,488,711	66.22%	68.33%
Operating:	3,658,638	2,018,255	76,939	1,563,445	57.27%	59.66%
Capital:	1,732,800	326,925	774,266	631,609	63.55%	63.71%
Trustee:	0	0	0	0	N/A	N/A
	12,759,583	7,224,614	851,204	4,683,765	63.29%	65.40%
Capital Projects:						
Personnel:	0	0	0	0	0.00%	0.00%
Operating:	0	0	0	0	0.00%	84.26%
Capital:	11,487,492	848,131	477,966	10,161,395	11.54%	20.72%
Trustee:	0	0	0	0	N/A	N/A
	11,487,492	848,131	477,966	10,161,395	11.54%	22.99%
Total Agency	\$37,213,566	\$14,663,241	\$3,645,217	\$18,905,109	49.20%	54.51%

IDAHO DEPARTMENT OF PARKS & RECREATION
FY 2004 FINANCIAL STATEMENT
 March 31, 2003

Program/Type	Fund	Appropriation	Expenditures	Encumbrances	Balance	% Obligated
Management Services:						
Personnel:						
General	0001	1,471,802	1,065,236	-	406,566	72.38%
Federal Indirect	0125	105,200	79,876	-	25,324	75.93%
Parks & Rec	0243	427,856	277,267	-	150,589	64.80%
Parks & Rec Reg	0243.02	209,943	135,080	-	74,863	64.34%
Rec Fuels Admin	0247.06	352,300	220,759	-	131,541	62.66%
b Motorbike	0250.04	6,581	3,900	-	2,681	59.26%
b Rec Vehicle	0250.05	79,219	55,915	-	23,304	70.58%
Federal Grant	0348	79,700	4,264	-	75,436	5.35%
Misc Special	0349	3,000	-	-	3,000	0.00%
		2,735,601	1,842,296	0	893,305	67.35%
Prior Yr.		2,565,604	1,744,918	0	820,686	68.01%
Operating:						
General	0001	328,100	286,902	11,033	30,165	90.81%
Federal Indirect	0125	36,700	6,979	-	29,721	19.02%
Parks & Rec	0243	370,662	259,817	12,252	98,593	73.40%
Parks & Rec Reg	0243.02	276,338	130,064	-	146,274	47.07%
Rec Fuels Admin	0247.06	62,100	44,996	-	17,104	72.46%
b Motorbike	0250.04	44,300	9,019	-	35,281	20.36%
b Rec Vehicle	0250.05	89,000	18,859	-	70,141	21.19%
Federal Grant	0348	5,200	1,497	-	3,703	28.79%
Misc Special	0349	27,600	179	-	27,421	0.65%
		1,240,000	758,311	23,285	458,404	63.03%
Prior Yr.		1,953,390	1,469,197	67,915	416,278	77.16%
Capital:						
Federal Indirect	0125	2,000	2,000	-	0	100.00%
Parks & Rec	0243	5,838	3,107	-	2,731	53.22%
Parks & Rec Reg	0243.02	17,162	-	-	17,162	0.00%
a Waterways Imp	0247.02	23,000	22,492	-	508	N/A
Rec Fuels Admin	0247.06	27,000	12,308	-	14,692	45.59%
b Motorbike	0250.04	2,000	2,000	-	0	100.00%
b Rec Vehicle	0250.05	162,000	19,990	124,010	18,000	88.89%
		239,000	61,897	124,010	53,093	77.79%
Prior Yr.		147,900	8,105	64,330	75,465	48.98%
Trustee:						
Parks & Rec SNRA	0243.03	50,000	28,930	-	21,070	57.86%
a Waterways Imp	0247.02	1,270,700	654,922	169,246	446,533	64.86%
a Off Road MV	0247.03	413,750	232,667	134,576	46,506	88.76%
a Road & Bridge	0247.04	300,000	2,413	155,343	142,244	52.59%
b State Vessel	0250.01	1,750,000	1,247,837	-	502,163	71.30%
b Cross Country Ski	0250.02	28,100	846	-	27,254	3.01%
b Snowmobile	0250.03	1,250,000	689,494	-	560,506	55.16%
b Motorbike	0250.04	130,100	5,440	-	124,660	4.18%
b Rec Vehicle	0250.05	1,691,841	550,820	454,980	686,041	59.45%
Federal Grant	0348	1,767,400	496,863	1,254,607	15,930	99.10%
Petroleum Violation	0494.05	100,000	17,760	-	82,240	17.76%
		8,751,891	3,927,992	2,168,752	2,655,147	69.66%
Prior Yr.		11,533,207	3,661,607	4,302,998	3,568,602	69.06%
Total Management Services						
		\$12,966,492	\$6,590,496	\$2,316,047	\$4,059,949	68.69%
Prior Yr.		\$16,200,101	\$6,883,827	\$4,435,243	\$4,881,030	69.49%

IDAHO DEPARTMENT OF PARKS & RECREATION

FY 2004 FINANCIAL STATEMENT

March 31, 2003

Program/Type	Fund	Appropriation	Expenditures	Encumbrances	Balance	% Obligated
Operations:						
Personnel:						
General	0001	4,105,200	3,009,316	-	1,095,884	73.30%
Federal Indirect	0125	35,000	25,704	-	9,296	73.44%
Parks & Rec	0243	1,489,600	878,840	-	610,760	59.00%
Rec Fuels Admin	0247.06	265,701	124,969	-	140,732	47.03%
b Cross Country Ski	0250.02	52,398	29,138	-	23,260	55.61%
b Motorbike	0250.04	163,008	122,259	-	40,749	75.00%
b Rec Vehicle	0250.05	38,895	30,133	-	8,763	77.47%
Federal Grant	0348	636,300	397,661	-	238,639	62.50%
Misc Special	0349	6,700	4,276	-	2,424	N/A
Enterprise	0410.01	304,500	122,993	-	181,507	40.39%
Business Accounts	0410.02	9,243	9,243	-	0	N/A
Park Donations	0496.01	65,915	-	-	65,915	N/A
Harriman	0496.02	73,847	51,326	-	22,521	69.50%
Park Land Trust	0496.03	52,469	29,961	-	22,508	57.10%
Trail of the CDA's	0496.05	69,369	43,618	-	25,751	62.88%
		7,368,145	4,879,434	0	2,488,711	66.22%
Prior Yr.		7,384,489	5,045,698	0	2,338,792	68.33%
Operating:						
General	0001	687,400	542,787	6,798	137,815	79.95%
Federal Indirect	0125	2,400	1,078	-	1,322	44.92%
Parks & Rec	0243	1,102,600	470,531	20,110	611,959	44.50%
Cutthroat Wildlife Plate	0243.04	45,000	-	-	45,000	0.00%
Rec Fuels Admin	0247.06	105,100	38,240	-	66,860	36.38%
b Cross Country Ski	0250.02	44,800	19,367	-	25,433	43.23%
b Snowmobile	0250.03	55,600	7,003	-	48,597	12.60%
b Motorbike	0250.04	55,000	50,304	-	4,696	91.46%
b Rec Vehicle	0250.05	122,600	46,308	-	76,292	37.77%
Federal Grant	0348	306,000	176,271	18,225	111,504	63.56%
Misc Special	0349	67,500	33,481	6,289	27,730	58.92%
Enterprise	0410.01	644,500	346,617	-	297,883	53.78%
Business Accounts	0410.02	198,438	192,588	5,850	0	N/A
Park Donations	0496.01	62,950	7,745	-	55,205	N/A
Harriman	0496.02	40,000	29,271	67	10,662	73.35%
Park Land Trust	0496.03	88,750	18,945	19,600	50,205	43.43%
Trail of the CDA's	0496.05	30,000	37,717	-	(7,717)	125.72%
		3,658,638	2,018,255	76,939	1,563,445	57.27%
Prior Yr.		3,273,450	1,872,175	80,697	1,320,578	59.66%
Capital:						
a Capital Imp	0247.01	450,000	132,320	59,923	257,758	42.72%
a Off Road MV	0247.03	802,000	50,428	694,361	57,211	92.87%
Rec Fuels Admin	0247.06	21,200	80	-	21,120	0.38%
b Cross Country Ski	0250.02	22,000	3,123	-	18,877	14.20%
b Snowmobile	0250.03	30,000	-	-	30,000	0.00%
b Motorbike	0250.04	47,600	-	-	47,600	0.00%
b Rec Vehicle	0250.05	10,000	-	-	10,000	0.00%
Federal Grant	0348	50,000	24,939	-	25,061	49.88%
Enterprise	0410.01	120,000	82,300	19,982	17,718	85.24%
Business Accounts	0410.02	8,000	8,000	-	0	N/A
Park Donations	0496.01	150,000	4,347	-	145,653	2.90%
Trail of the CDA's	0496.05	22,000	21,388	-	612	N/A
		1,732,800	326,925	774,266	631,609	63.55%
Prior Yr.		1,636,000	953,154	89,069	593,777	63.71%
Total Park Operations						
		\$12,759,583	\$7,224,614	\$851,204	\$4,683,765	63.29%
Prior Yr.		\$12,293,940	\$7,871,026	\$169,766	\$4,253,147	65.40%

IDAHO DEPARTMENT OF PARKS & RECREATION
FY 2004 FINANCIAL STATEMENT
 March 31, 2003

Program/Type	Fund	Appropriation	Expenditures	Encumbrances	Balance	% Obligated
Capital Projects:						
c Capital:						
General	0001	461,708	52,441	-	409,267	11.36%
Parks & Rec	0243	195,814	39,526	-	156,288	20.19%
a Capital Imp	0247.01	1,633,194	207,085	252,135	1,173,974	28.12%
a Waterways Imp	0247.02	123,000	1,283	-	121,718	1.04%
a Off Road MV	0247.03	137,250	6,326	-	130,924	4.61%
a Road & Bridge	0247.04	300,000	31,716	-	268,284	10.57%
a Rec Vehicle	0250.05	2,812,744	154,377	101,831	2,556,537	9.11%
Federal Grant	0348	1,268,557	350,426	110,000	808,132	36.30%
Misc Special	0349	15,000	202	14,000	798	94.68%
Enterprise	0410.01	922,500	-	-	922,500	0.00%
Park Donations	0496.01	3,612,975	-	-	3,612,975	N/A
Park Land Trust	0496.03	4,750	4,750	-	0	100.00%
		11,487,492	848,131	477,966	10,161,395	11.54%
Total Development						
		\$11,487,492	\$848,131	\$477,966	\$10,161,395	11.54%
	Prior Yr.	\$11,324,456	\$1,606,885	\$739,695	\$8,977,875	20.72%
a Recreational Fuels						
b Registration Funds						
c Includes Prior Year Reappropriation						
d Transferred to Fund 0496.04						
Total Agency		\$37,213,566	\$14,663,241	\$3,645,217	\$18,905,109	49.20%
	Prior Yr.	\$39,818,496	\$16,361,738	\$5,344,705	\$18,112,053	54.51%

IDAHO DEPARTMENT OF PARKS & RECREATION										
FY2004 STATEMENT OF CASH BALANCES										
As of March 31, 2004										
Fund	Fund Name	YTD Revenues	% Chg Pry Yr	YTD Transfers In	% Chg Pry Yr	YTD Expenses	% Chg Pry Yr	Cash Balance	Encumbrance	Unobligated Cash Balance
0125	Federal Indirect	405	N/A	367,518	49.1%	(115,636)	-12.7%	563,220	-	563,220
0243	Parks & Rec	1,759,666	-6.1%	33,947	N/A	(1,941,986)	21.5%	1,567,639	47,762	1,519,877
0243.02	Parks & Rec - Registration	360,841	-8.1%	-	N/A	(273,322)	6.0%	1,175,623	-	1,175,623
0243.03	Parks & Rec - Sawtooth	40,824	932.9%	24,130	-11.5%	(24,850)	-20.6%	48,802	-	48,802
0243.04	Parks & Rec - Non-motorized Boating	-	N/A	4,633	N/A	-	N/A	4,633	-	4,633
0247.01	Capital Imp	5,884	N/A	1,036,591	4.0%	(652,263)	-12.9%	1,273,056	753,652	519,404
0247.02	Waterways Imp	-	-100.0%	1,018,784	2.7%	(720,828)	-29.2%	504,903	276,867	228,036
0247.03	Off Road MV	6,500	-86.5%	1,024,138	3.2%	(393,337)	-57.4%	1,720,562	1,146,983	573,579
0247.04	Road & Bridge	-	N/A	525,202	1.8%	(169,368)	-39.6%	1,333,110	-	1,333,110
0247.06	Rec Fuels Admin	696	N/A	767,471	N/A	(441,542)	N/A	251,525	-	251,525
0250.01	State Vessel	1,247,837	1.4%	-	N/A	(1,247,837)	1.6%	87,427	-	87,427
0250.02	Cross Country Ski	44,274	0.8%	3,582	-67.9%	(52,474)	50.2%	91,432	-	91,432
0250.03	Snowmobile	396,574	-38.8%	19,220	2.8%	(696,497)	-6.7%	429,208	-	429,208
0250.04	Motorbike	573,343	6.5%	-	N/A	(262,589)	-26.1%	1,383,155	-	1,383,155
0250.05	Rec Vehicle	8,567	-15.7%	2,450,278	-1.2%	(1,918,650)	-1.9%	3,697,878	1,843,678	1,854,199
0348	Federal Grant	2,685,810	N/A	(2,209)	N/A	(1,897,188)	-8.2%	341,644	2,043,381	(1,701,737)
0349	Misc Special	31,480	N/A	89	N/A	(58,138)	41.8%	49,693	31,319	18,374
0410.01	Enterprise	731,181	-5.3%	1,641	0.0%	(551,910)	8.4%	978,625	19,982	958,643
0410.02	Business Accounts	158,179	-44.9%	-	-100.0%	(209,831)	-3.1%	170,641	5,850	164,791
0494.05	Petroleum Violation	1,654	N/A	-	N/A	(17,760)	N/A	98,047	60,000	38,047
0496.01	Park Donations	29,563	-87.2%	-	-100.0%	(12,092)	-17.0%	773,994	-	773,994
0496.02	Harriman	115,374	-2.0%	7,075	N/A	(80,597)	24.9%	725,166	67	725,099
0496.03	Park Land Trust(PLT)	36,631	-84.8%	139,755	N/A	(49,888)	-78.1%	2,287,908	25,720	2,262,188
0496.05	Trail of the Coeur D'Alenes	239,026	128.7%	-	N/A	(102,722)	8.9%	212,839	-	212,839
0496.06	STORE	23	-98.5%	-	N/A	-	N/A	1,548	-	1,548
Notes:		1 Includes 15% for administration								
		CASH BALANCE reconciles to DAFR 8190 - Statement of Cash Position								

APPROPRIATION TRANSFERS

AMOUNT	FROM		FUND	DESCRIPTION	TO		FUND	DESCRIPTION	FOR
\$ 10,000	MS	Personnel	0001	General Fund	MS	Operating	0001	General Fund	Use of Vacancy Savings for repair of Headquarters phone system
\$ 25,000	OPS	Operating	0001	General Fund	MS	Operating	0001	General Fund	Review water right claims on Boise River
\$ 25,000	OPS	Personnel	0001	General Fund	CAP	Capital	0001	General Fund	Transfer spending authority for intra-agency grants award pursuant to Senate Bill 1147 Section 3
\$ 25,000	OPS	Operating	0001	General Fund	CAP	Capital	0001	General Fund	Transfer spending authority for intra-agency grants award pursuant to Senate Bill 1147 Section 3
\$ 25,000	MS	Trustee & Benefits	0247-02	Waterways Gas Tax	MS	Capital	0247-02	Waterways Gas Tax	Transfer spending authority for intra-agency grants award pursuant to Senate Bill 1147 Section 3
\$ 86,250	MS	Trustee & Benefits	0247-03	ORMV Gas Tax	MS	Capital	0247-03	ORMV Gas Tax	Transfer spending authority for intra-agency grants award pursuant to Senate Bill 1147 Section 3
\$ 23,000	MS	Trustee & Benefits	0247-04	Road & Bridge Gas Tax	MS	Capital	0247-04	Road & Bridge Gas Tax	Non-Development Bureau inter Agency grant / Lake Cascade State Park docks / Waterways grant approved by Board
\$ 12,800	MS	Trustee & Benefits	0250-02	Cross Country Ski permits	OPS	Operating	0250-02	Cross Country Ski permits	Reassign spending authority from Management Services to Operations to manage Park N' Ski program approved in FY2005 budget
\$ 40,000	MS	Personnel	0250-05	RV License Fees	OPS	Personnel	0250-05	RV License Fees	To pay Reservation System costs out of Operations instead of Management Services approved in FY2005 budget
\$ 80,000	MS	Operating	0250-05	RV License Fees	OPS	Operating	0250-05	RV License Fees	To pay Reservation System costs out of Operations instead of Management Services
\$ 130,000	MS	Trustee & Benefits	0250-05	RV License Fees	CAP	Capital	0250-05	RV License Fees	Intra-Agency RV grants approved by the Board for Heyburn (\$20,000), Priest Lake (\$50,000), and Lake Cascade (\$60,000) interpretive displays
\$ 1,902,000	MS	Trustee & Benefits	0250-05	RV License Fees	CAP	Capital	0250-05	RV License Fees	Transfer spending authority for intra-agency grant awards pursuant to Senate Bill 1147 Section 3
\$ 46,159	MS	Trustee & Benefits	0250-05	RV License Fees	CAP	Capital	0250-05	RV License Fees	Transfer approved Grant awards from Trustee and Benefit for Capital Projects
\$ 30,000	MS	Trustee & Benefits	0250-05	RV License Fees	CAP	Capital	0250-05	RV License Fees	Hell's Gate fence FY03 Board approved grant
\$ 275,000	OPS	Personnel	0348	Federal	MS	Trustee & Benefits	0348	Federal	Fund Land & Water Projects
\$ 10,000	OPS	Operating	0349	other State Agencies	MS	Operating	0349	other State Agencies	Transfer spending authority to fund fuel tax study
\$ 22,000	OPS	Operating	0496-05	Trail of the Coeur d'Alenes	OPS	Capital	0496-05	Trail of the Coeur d'Alenes	Replace pick up used on Trail of the Coeur d'Alene's with 135,000 miles on it
				KEY	MS	=	Management Services		
					OPS	=	Operations		
					CAP	=	Capital Projects		

Cash Advance Activity FY2004

	<u>AMOUNT</u>	<u>FROM</u> <u>FUND</u>	<u>DESCRIPTION</u>	<u>TO</u> <u>FUND</u>	<u>DESCRIPTION</u>	<u>FOR</u>
July-03	\$ 150,000	0247.01	Gas Tax	0348	Federal	advance to Federal for covering Grant payments
August-03	\$ 100,000	0243	Park Operations	0348	Federal	advance to Federal for covering Grant payments
January-04	\$ 200,000	0348	Federal	0247.02	Waterways Gas Tax	repay advance to Federal for covering Grant payments
January-04	\$ 200,000	0348	Federal	0243	Park Operations	repay advance to Federal for covering Grant payments

Advances to Other Funds as of March 31, 2004

\$ 250,000	0243	Park Operations
\$ 200,000	0247.01	Gas Tax
\$ 350,000	0247.02	Waterways Gas Tax
<u>\$ 800,000</u>		
 \$ (800,000)	0348	Federal

ATTACHMENT #5

Financial Benchmarking
Revenue Comparison of Projections to Actuals as of March 31, 2004

Revenue Source	Basis of Projection	Fund 0243			% Collected
		2004 Projection	YTD Actual	Amount Needed by June 30 to Meet Projection	
Reservation System Use Expansion	The first year for taking reservations at some parks such as Heyburn and Round Lake	\$47,600	\$12,179	\$35,421	25.6%
Farragut Campground Improvements	Campground Upgrade: (\$4 electrical Fee * 75 units) + (11 additional campsites) * 100 camp nights	30,000	33,090	0	110.3%
Ponderosa North Beach Campground	20 units * 50 nights * \$10/night	5,000	5,265	0	105.3%
Cabins & Yurts Added to the System	See WorkSheet II	72,800	24,395	48,405	33.5%
MVEF @ Castle Rocks	Park Manager Estimate \$4,000-\$4,500	4,500	2,656	1,844	59.0%
^a Implement MVEF for Campers	100,000 registered campers/5 visits yr = 20,000 If 50% purchased daily passes each day (10,000*5*\$3)=\$150,000 plus If 50% purchased annual pass (10,000*25)=\$250,000	75,000	43,971	31,029	58.6%
^b Charge Sales Tax on Allowable Fees	6% Sales Tax Rate based on FY 2003 Actual Revenue Implementation Date 1/1/2004	37,500	12,629	24,871	33.7%
Day Use Fee Increase of \$1	\$274,000 Day Use Revenue/\$3=\$91,333 less 10% reduction in number sold. Implementation Date 1/1/2004	40,000	6,018	33,982	15.0%
Vessel Launch Fee Increase	2,000 * \$1	1,000	0	1,000	0.0%
Group Facility \$1 Overnight Per Person Increase	Implementation Date 1/1/2004	2,000	0	2,000	0.0%
New Premium Nordic Ski Permit	Ponderosa & Harriman State Parks Implementation 11/1/2003	20,000	17,459	2,541	87.3%
Total		\$335,400	\$157,661	177,739	47.0%
Revenue Source	Basis of Projection	Other Funds			
Harriman Cattle Foreman's House Harriman Fund 0496.02	1 unit * 100/night * 150 nights	15,000	13,050	1,950	87.0%
Cutthroat License Plate-Fund 0243.03 Non Motorized Boating Program	Idaho Fish & Game Projections as of March 15, 2002	39,500	4,633	34,867	11.7%
Park n'Ski Permit Increase Park N'Ski Fund 0250.02	Increase sticker fee from \$19 to \$29 -\$25 (2,097stickers sold in previous season*\$10)	15,000	1,250	13,750	8.3%
Total - All Funds		\$404,900	\$163,544	\$226,356	40.4%
^a YTD Actual will be provided at the Board meeting ^b Sales tax allowable YTD Actual assumes 100% of park fees plus sales taxes owed was collected. This is not always the case at self collection points.					

Financial Benchmarking
Revenue Comparison of Projections to Actuals as of March 31, 2004

Revenue Source	Basis of Projection	Fund 0243			% Collected
		2004 Projection	YTD Actual	Amount Needed by June 30 to Meet Projection	
Reservation System Use Expansion	The first year for taking reservations at some parks such as Heyburn and Round Lake	\$47,600	\$12,179	\$35,421	25.6%
Farragut Campground Improvements	Campground Upgrade: (\$4 electrical Fee * 75 units) + (11 additional campsites) * 100 camp nights	30,000	33,090	0	110.3%
Ponderosa North Beach Campground	20 units * 50 nights * \$10/night	5,000	5,265	0	105.3%
Cabins & Yurts Added to the System	See WorkSheet II	72,800	24,395	48,405	33.5%
MVEF @ Castle Rocks	Park Manager Estimate \$4,000-\$4,500	4,500	2,656	1,844	59.0%
^a Implement MVEF for Campers	100,000 registered campers/5 visits yr = 20,000 If 50% purchased daily passes each day (10,000*5*\$3)=\$150,000 plus If 50% purchased annual pass (10,000*25)=\$250,000	75,000	43,971	31,029	58.6%
^b Charge Sales Tax on Allowable Fees	6% Sales Tax Rate based on FY 2003 Actual Revenue Implementation Date 1/1/2004	37,500	12,629	24,871	33.7%
Day Use Fee Increase of \$1	\$274,000 Day Use Revenue/\$3=\$91,333 less 10% reduction in number sold. Implementation Date 1/1/2004	40,000	6,018	33,982	15.0%
Vessel Launch Fee Increase	2,000 * \$1	1,000	0	1,000	0.0%
Group Facility \$1 Overnight Per Person Increase	Implementation Date 1/1/2004	2,000	0	2,000	0.0%
New Premium Nordic Ski Permit	Ponderosa & Harriman State Parks Implementation 11/1/2003	20,000	17,459	2,541	87.3%
Total		\$335,400	\$157,661	177,739	47.0%
Revenue Source	Basis of Projection	Other Funds			
Harriman Cattle Foreman's House Harriman Fund 0496.02	1 unit * 100/night * 150 nights	15,000	13,050	1,950	87.0%
Cutthroat License Plate-Fund 0243.03 Non Motorized Boating Program	Idaho Fish & Game Projections as of March 15, 2002	39,500	4,633	34,867	11.7%
Park n'Ski Permit Increase Park N'Ski Fund 0250.02	Increase sticker fee from \$19 to \$29 -\$25 (2,097stickers sold in previous season*\$10)	15,000	1,250	13,750	8.3%
Total - All Funds		\$404,900	\$163,544	\$226,356	40.4%
^a YTD Actual will be provided at the Board meeting ^b Sales tax allowable YTD Actual assumes 100% of park fees plus sales taxes owed was collected. This is not always the case at self collection points.					

ATTACHMENT #6

PER. 1:91 EMPLOYEE TRAINING – It is the desire of the Idaho Parks and Recreation Board that employees be encouraged to attend training sessions and conferences that will benefit the department and the employee. Training sessions to include department conferences, manager workshops, staff development programs which may be developed and conducted by the department and/or tuition, travel, and per diem may be paid by the department to attend training sessions and conferences. Approval of the immediate supervisor must be obtained prior to attendance at any training in state. Approval of the supervisor and Director or designee must be obtained prior to attendance at any training taking place out of state.

PER 2:01 BOARD MEMBER ORIENTATION/TRAINING/EDUCATION

I. General:

- A. It is the responsibility of the members of the Idaho Parks and Recreation Board to remain up-to-date on pertinent parks and outdoor recreation management initiatives and concerns. This may be accomplished, in part, through participating in in-state and/or out-of-state training sessions, department events, tours, conferences, or seminars.
- B. Board members should consult with the chairman of the board prior to making arrangements to attend a training session and with the Director to ensure that funds are available to support participation in training activities.
- C. It will be the board member's responsibility to coordinate and share the information gained during the training session with other board members, the Director, and appropriate staff. This may be accomplished through written communication or through a specifically scheduled work session of the board.

II. Education of Board Members:

- A. Orientation of board members will be initiated by providing each new member with the *BOARD OF DIRECTORS' MANUAL*, which includes basic information in the following areas:
 - 1. **Legal Provisions**
 - List of current board members/map of districts they represent
 - Enabling legislation
 - Program legislation affecting the department
 - IDAPA rules and regulations
 - 2. **Operating Procedures**
 - Rules of order (how the Board operates during meetings)
 - State/department travel policies and procedures
 - Classification system adopted by the Board in 1973, and revised in 1999.
 - Procedures for identifying and evaluating new areas

3. **Departmental Organization**

History of the department

History/explanation of each bureau's goals and its respective program goals

Organizational structure

Names and positions of staff

Current staffing level (full time and seasonal employees)

Description and status of facilities and park areas

4. **Fiscal Management**

Financial structure and budget development

Current fiscal year budget

Description of funding sources

5. **Goals and Plans**

Board's goals

Strategic Plan

Brief description of each of the current plans (master plans, SCORPT, etc.)

6. **Continuing Education**

The following meetings and/or conferences would be particularly beneficial to all board members:

Idaho Recreation and Park Association Conference (IRPA)

National Recreation and Park Association Conference (NRPA)

Governor's Conference on Recreation and Tourism (GCORT)

Idaho Parks and Recreation Department Annual Conference

- B. Information in the *BOARD OF DIRECTORS' MANUAL* will be periodically updated as the need arises. It is the responsibility of the Director to ensure that information in the *BOARD OF DIRECTORS' MANUAL* is current.
- C. In addition to the *BOARD OF DIRECTORS' MANUAL*, new board members will be provided with an in-person orientation by appropriate staff at the earliest convenience of all parties.
- D. Inspection tours to see parks and program facilities are usually scheduled in conjunction with out-of-town board meetings. Two of the four quarterly board meetings are normally out-of-town board meetings.
- E. The Director will be responsible for arranging on-site tours or meetings at state parks and recreation areas. These tours or meetings may entail guided tours or meetings with park staff or local sponsors of various grant projects.

PER. 3:98 COMPLIANCE ENFORCEMENT TRAINING – Selected Personnel shall be assigned to attend the compliance enforcement training sponsored by Idaho Department of Parks and Recreation as often as deemed necessary by the Director. Upon graduation they may be authorized by the Director with authority to issue citations within the boundaries of lands owned or managed by the Department. IDPR employees are not peace officers and shall not carry firearms on their person or in state vehicles for the purpose of enforcement of Idaho code and rules.

PER. 4:91 EMPLOYEE HOUSING WITHIN STATE PARKS – Housing is necessary in some state parks to meet our operating model. Housing shall be located near administrative and or shop facilities to provide a benefit to both the park and the public. Assignment of housing is a condition of employment and will conform to the Statewide Housing Policy, Fair Labor Standard Act and Internal Revenue Service requirements.

Where appropriate housing is provided for a Park Manager within a park, the Park Manager or designee shall live in that house, and shall respond when requested in case of emergencies within the assigned park.

By living, it is meant that the house shall be his or her permanent residence and mailing address. Any exception to this policy must be in writing from the Director.

When additional housing is available within a park, the use for that housing shall be determined by the Region Manager in conjunction with the Operations Administrator. Possibilities include using such facilities as overnight rental accommodations for park users, housing for seasonal staff or interns, housing for other permanent agency staff, other long term rental or demolishing the facility if necessary.

Managers or employees living in state park facilities who are specifically designated as the primary respondent for emergency situations will have an adjusted rental fee. This is to recognize the inconvenience of being available to the public when at home during non-work hours. Other seasonal or permanent personnel living in park facilities, including trailers, and not designated as the primary respondent, will be charged a rental fee competitive with similar housing outside the park.

All fees will be reviewed by the Region Managers and Fiscal Officer every five(5) years to reflect the current housing market value. All employees, seasonal or permanent, will be required to pay for their use of applicable utilities.

ATTACHMENT #7

FY 2005 Recreational Vehicle Fund Applications

6/24/2004

App #	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	NOTES	Ongoing Grant \$ Total	Rating
	EMERGENCY FUNDING										\$ 50,000.00	
17	BOR - Snake River Area	3	Montour Campground	Restroom Replacement/Pathway	\$ 24,216.77	50%	\$ 12,108.39	50%	\$ 12,108.38		\$ 62,108.38	84.2
9	IDPR - Winchester	2	Winchester Headquarters	Office/Visitor Structure	\$ 105,000.00	33%	\$ 35,000.00	67%	\$ 70,000.00		\$ 132,108.38	79.2
1	IDPR	0	Statewide	Picnic Tables/Fire Rings	\$ 120,000.00	50%	\$ 60,000.00	50%	\$ 60,000.00	Original score 55.8 Changed due to an error in addition.	\$ 192,108.38	78.8
31	Westside Ranger District	5	Big Springs Campground	Culinary Well	\$ 121,700.00	55%	\$ 67,200.00	45%	\$ 54,500.00		\$ 246,608.38	78.6
26	Caribou Targhee/Montpelier	5	Bloomington Lake/Canyon	Site Improvements	\$ 205,000.00	68%	\$ 140,000.00	32%	\$ 65,000.00		\$ 311,608.38	78.2
20	IDPR - Bruneau Dunes	3	Broken Wheel Campground	Campground Improvements	\$ 173,000.00	11%	\$ 18,500.00	89%	\$ 154,500.00		\$ 466,108.38	78.2
2	IDPR	0	Statewide	Restroom Replacement	\$ 340,000.00	29%	\$ 100,000.00	71%	\$ 240,000.00		\$ 706,108.38	78
27	Caribou Targhee/Montpelier	5	Montpelier Ranger District	Willow Flat Water System	\$ 214,645.00	50%	\$ 107,322.50	50%	\$ 107,322.50	Original score 76.4 Changed due to an error in addition.	\$ 813,430.88	77.6
13	US Army Corps of Engineers	2	Dworshak/Dent	Electrical Upgrade	\$ 71,409.25	25%	\$ 17,670.00	75%	\$ 53,739.25		\$ 867,170.13	77.6
34	Bonneville County	6	Juniper Campground	Picnic Tables/Fire Rings	\$ 18,518.00	48%	\$ 8,868.00	52%	\$ 9,650.00		\$ 876,820.13	77
19	IDPR - Ponderosa	3	Lakeview/Kokanee Cove	Development	\$ 1,427,000.00	14%	\$ 200,000.00	86%	\$ 1,227,000.00		\$ 2,103,820.13	77
7	City of Troy	2	Troy	Dump Station	\$ 59,709.00	0%		100%	\$ 59,709.00		\$ 2,163,529.13	76.2
8	IDPR - Hells Gate	2	Hells Gate	Development	\$ 250,000.00	40%	\$ 100,000.00	60%	\$ 150,000.00		\$ 2,313,529.13	75.6
24	Bingham County	5	North Bingham Park	Sprinkler System	\$ 88,800.00	26%	\$ 22,000.00	74%	\$ 66,800.00	Original score 63.2 Changed due to an error in addition.	\$ 2,380,329.13	73.6
33	Bonneville County	6	Juniper Campground	Noise Barrier	\$ 12,832.00	47%	\$ 6,000.00	53%	\$ 6,832.00		\$ 2,387,161.13	73.4
38	Caribou Targhee/Dubois	6	Stoddard Creek Campground	Water System	\$ 146,988.00	69%	\$ 101,988.00	31%	\$ 45,000.00	*Old Form	\$ 2,432,161.13	73.4

FY 2005 Recreational Vehicle Fund Applications

6/24/2004

App #	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	NOTES	Ongoing Grant \$ Total	Rating
23	Bingham County	5	North Bingham Park	Campground Development	\$ 88,900.00	27%	\$ 24,100.00	73%	\$ 64,800.00		\$ 2,496,961.13	73.2
30	Eastern Idaho State Fair	5	Blackfoot Fairgrounds	RV Park	\$ 55,642.00	20%	\$ 11,000.00	80%	\$ 44,642.00		\$ 2,541,603.13	73.2
43	Sawtooth National Rec Area	6	Casino Creek Campground	Site Improvements	\$ 77,085.00	22%	\$ 16,525.00	78%	\$ 60,560.00		\$ 2,602,163.13	72.8
44	Sawtooth National Rec Area	6	Riverside Campground	Site Improvements	\$ 55,100.00	24%	\$ 13,090.00	76%	\$ 42,010.00	Original score 71.8 Changed due to an error in addition.	\$ 2,644,173.13	72.4
22	IDPR - Castle Rocks	4	Castle Rocks	Phase 2 Planning	\$ 150,000.00	33%	\$ 50,000.00	67%	\$ 100,000.00		\$ 2,744,173.13	71.8
10	Latah County	2	Moose Creek Res. Campgroun	Site Improvements	\$ 55,671.00	5%	\$ 2,700.00	95%	\$ 52,971.00		\$ 2,797,144.13	71.4
5	IDPR - Farragut	1	Farragut	Campground/Dump Station	\$ 1,200,000.00	17%	\$ 200,000.00	83%	\$ 1,000,000.00		\$ 3,797,144.13	71
				*Farragut project reduced to \$347,033.87 from \$1,000,000.00 due to availability of funds.						\$ 347,033.87		
									TOTAL FUNDED	\$ 3,144,178.00		
14	Adams County Rec District	3	Council	RV Restroom/Picnic Area	\$ 39,750.00	70%	\$ 28,000.00	30%	\$ 11,750.00		\$ 3,808,894.13	70.6
41	City of Victor	6	Victor	Dump Station	\$ 111,452.00	10%	\$ 11,500.00	90%	\$ 99,952.00		\$ 3,908,846.13	67.6
37	Caribou Targhee/Teton Basin	6	Mike Harris Campground	Water System Update	\$ 80,040.00	26%	\$ 20,700.00	74%	\$ 59,340.00		\$ 3,968,186.13	66.8
39	City of Mackay	6	Mackay Tourist Park	Renovation	\$ 62,270.00	44%	\$ 27,290.00	56%	\$ 34,980.00		\$ 4,003,166.13	66.6
36	Caribou Targhee/Palisades	6	Palisades Creek Campground	Well Replacement	\$ 20,000.00	4%	\$ 750.00	96%	\$ 19,250.00		\$ 4,022,416.13	66.2
40	City of Salmon	6	Salmon Town Square Park	Day-Use Facility	\$ 384,245.00	83%	\$ 317,745.00	17%	\$ 66,500.00		\$ 4,088,916.13	66
3	City of Harrison	1	Harrison	RV Park Improvements	\$ 120,735.00	18%	\$ 21,677.00	82%	\$ 99,058.00		\$ 4,187,974.13	65.6
15	BLM/Boise	3	Cove Rec Site	Park Improvements	\$ 337,510.00	21%	\$ 72,000.00	79%	\$ 265,510.00		\$ 4,453,484.13	65.4

FY 2005 Recreational Vehicle Fund Applications

6/24/2004

App #	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	NOTES	Ongoing Grant \$ Total	Rating
6	IDPR - Heyburn	1	Hawleys Landing	Hike/Bike Trail Connector	\$ 196,356.00	53%	\$ 104,078.00	47%	\$ 92,278.00		\$ 4,545,762.13	64.6
12	Nez Perce County	2	Nez Perce County Fair	Restroom	\$ 115,100.00	26%	\$ 30,020.00	74%	\$ 85,080.00		\$ 4,630,842.13	63.8
18	City of Donnelly	3	Donnelly	Rest Area	\$ 102,050.00	27%	\$ 27,650.00	73%	\$ 74,400.00		\$ 4,705,242.13	61.8
32	BLM/Salmon Field Office	6	McFarland Rec Site	Site Improvements	\$ 34,500.00	0%		100%	\$ 34,500.00		\$ 4,739,742.13	60.2
35	Caribou Targhee/Palisades	6	Big Elk Creek	Group Shelter	\$ 87,550.00	7%	\$ 6,000.00	93%	\$ 81,550.00		\$ 4,821,292.13	59.2
16	Boise NF/Lowman Ranger Dist	3	Bull Trout Fishing Pier	Replace Pier/Dock	\$ 9,820.00	20%	\$ 2,000.00	80%	\$ 7,820.00	Original score 58.4 Changed due to an error in addition.	\$ 4,829,112.13	58
11	Nez Perce County	2	Myrtle Beach	Construct Turnbay	\$ 241,000.00	50%	\$ 121,000.00	50%	\$ 120,000.00	Original score 54 Changed due to an error in addition.	\$ 4,949,112.13	57.8
42	Salmon Challis National Forest	6	Wildhorse Campground	Toilet	\$ 11,800.00	36%	\$ 4,300.00	64%	\$ 7,500.00		\$ 4,956,612.13	57.8
28	City of Montpelier	5	Montpelier	Visitor Info Center	\$ 172,560.00	28%	\$ 47,560.00	72%	\$ 125,000.00		\$ 5,081,612.13	54.6
21	City of Richfield	4	Richfield RV Park	Campground Development	\$ 185,233.00	19%	\$ 35,566.00	81%	\$ 149,667.00		\$ 5,231,279.13	52.4
29	City of Shelley	5	Shelley	Brinkman Park Restroom	\$ 15,040.00	46%	\$ 6,858.00	54%	\$ 8,182.00		\$ 5,239,461.13	28
25	Bingham County	5	Rose Pond Campground	Campground Development	\$ 135,100.00	25%	\$ 34,100.00	75%	\$ 101,000.00	WITHDRAWN	\$ 5,340,461.13	
4	City of Kellogg	1	Teeters Field	Restroom	\$ 104,000.00	26%	\$ 27,000.00	74%	\$ 77,000.00	Project Ineligible Committee decided not to rate.	\$ 5,417,461.13	
					\$ 7,627,327.02		\$ 2,259,865.89		\$ 5,367,461.13			

ATTACHMENT #8

FY 2005 Off-Road Motor Vehicle Fund Applications

6/24/2004

App #	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	NOTES	Rating	Ongoing Grant \$ Total
	EMERGENCY FUNDING											\$ 50,000.00
12	Clearwater NF/Northfork	2	Cedars/Deception Area	Trail Development	\$ 38,000.00	53%	\$ 20,000.00	47%	\$ 18,000.00		88.00	\$ 68,000.00
21	Idaho ATV Association	3	Various Counties	Trail Maintenance Equipment	\$ 3,838.00	11%	\$ 430.00	89%	\$ 3,408.00		87.67	\$ 71,408.00
16	Boise NF/Lowman Ranger Dist	3	Lowman	Trail Maintenance	\$ 23,000.00	67%	\$ 15,500.00	33%	\$ 7,500.00		87.33	\$ 78,908.00
13	Boise NF/Cascade Ranger Dist	3	Boulder Bridge	Trail Bridge	\$ 26,000.00	62%	\$ 16,000.00	38%	\$ 10,000.00		86.33	\$ 88,908.00
20	Donnelly Snowmobile Club	3	Valley County	Groomer Storage/ Warm-up Building, Toilets	\$ 206,880.00	52%	\$ 106,800.00	48%	\$ 100,080.00	Original score 86.78 Changed due to error in addition	86.22	\$ 188,988.00
5	Idaho Panhandle National Forest	1	Priest Lake	Trail Rehabilitation	\$ 41,724.00	43%	\$ 17,874.00	57%	\$ 23,850.00		85.78	\$ 212,838.00
41	Caribou Targhee/Palisades RD	6	South Fork Fall Creek	Trailhead Reconstruction	\$ 70,000.00	73%	\$ 51,200.00	27%	\$ 18,800.00		85.44	\$ 231,638.00
45	Madison County	6	Big Hole Mountain	2 ATVs	\$ 14,550.00	57%	\$ 8,350.00	43%	\$ 6,200.00		83.56	\$ 237,838.00
43	Fremont County	6	Countywide	Safety/Education/Enforcement	\$ 19,800.00	54%	\$ 10,500.00	46%	\$ 9,300.00		82.89	\$ 247,138.00
7	Panhandle Trail Riders Assoc.	1	Kootenai & N. Idaho	Trail Clearing Equipment	\$ 980.97	15%	\$ 150.00	87%	\$ 830.97		80.44	\$ 247,968.97
4	Idaho Panhandle National Forest	1	Ardnt Trail	Trail Rehabilitation	\$ 53,000.00	54%	\$ 28,700.00	46%	\$ 24,300.00		79.78	\$ 272,268.97
40	Caribou Targhee/Palisades RD	6	Burns Creek Trail	Trail Improvements	\$ 50,300.00	42%	\$ 21,300.00	58%	\$ 29,000.00		79.44	\$ 301,268.97
44	Fremont County	6	Countywide	2 Snowmobiles	\$ 19,598.00	49%	\$ 9,799.00	51%	\$ 9,799.00		79	\$ 311,067.97
27	Sawtooth NF/Minidoka Ranger Dist	4	Minidoka Ranger District	Signs	\$ 13,278.00	36%	\$ 4,829.00	64%	\$ 8,449.00		77.22	\$ 319,516.97
18	Council Snowmobile Club	3	Mill Creek Rec District	Parking Lot Improvements	\$ 25,000.00	35%	\$ 8,800.00	65%	\$ 16,200.00		75.78	\$ 335,716.97
28	Sawtooth NF/Minidoka Ranger Dist	4	Third Fork Trail	Trail Rehabilitation	\$ 16,642.00	33%	\$ 5,442.00	67%	\$ 11,200.00		75.78	\$ 346,916.97
17	Shoshone County	1	Mullan	Lean To	\$ 24,303.60	19%	\$ 4,500.00	81%	\$ 19,803.60		74.44	\$ 366,720.57

FY 2005 Off-Road Motor Vehicle Fund Applications

6/24/2004

App #	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	NOTES	Rating	Ongoing Grant \$ Total
25	Sawtooth NF/Fairfield Ranger Dist	4	Paradise Trail	Trail Relocation	\$ 20,000.00	25%	\$ 5,000.00	75%	\$ 15,000.00		74.44	\$ 381,720.57
22	Mountain Home Ranger District	3	Danskin Mountain	Trail Map	\$ 17,000.00	53%	\$ 9,000.00	47%	\$ 8,000.00		73.78	\$ 389,720.57
37	Westside Ranger District	5	Mormon Canyon Trail	Trail Rehabilitation	\$ 16,590.00	37%	\$ 6,090.00	63%	\$ 10,500.00		72.78	\$ 400,220.57
39	Bonneville County	6	Countywide	2 ATVs	\$ 10,550.00	51%	\$ 5,400.00	49%	\$ 5,150.00		72.78	\$ 405,370.57
30	Twin Falls County	4	Countywide	Snowmobiles	\$ 14,000.00	50%	\$ 7,000.00	50%	\$ 7,000.00		72.33	\$ 412,370.57
36	Westside Ranger District	5	E. Fork of Mink Creek	Trail Rehabilitation	\$ 23,390.00	34%	\$ 7,890.00	66%	\$ 15,500.00		72.33	\$ 427,870.57
29	Soldier Mt. Search & Rescue	4	Camas County	2 snowmobiles/Rescue Equipment	\$ 24,528.00	50%	\$ 12,264.00	50%	\$ 12,264.00		69.11	\$ 440,134.57
26	Sawtooth NF/Ketchum Ranger Dist	4	Greenhorne	Reroute Trail	\$ 25,950.00	29%	\$ 7,450.00	71%	\$ 18,500.00		65.44	\$ 458,634.57
35	Montpelier Ranger District	5	Sugar Creek/Maple Creek	Trail Relocation	\$ 50,000.00	36%	\$ 18,000.00	64%	\$ 32,000.00		62.44	\$ 490,634.57
32	Montpelier Ranger District	5	Montpelier Ranger District	2 ATVs	\$ 9,950.00	50%	\$ 4,975.00	50%	\$ 4,975.00		61.11	\$ 495,609.57
34	Montpelier Ranger District	5	Montpelier Ranger District	Explosive Equipment	\$ 11,550.00	58%	\$ 6,750.00	42%	\$ 4,800.00		53.44	\$ 500,409.57
33	Montpelier Ranger District	5	Montpelier Ranger District	Trail Signing	\$ 16,000.00	50%	\$ 8,000.00	50%	\$ 8,000.00		52.67	\$ 508,409.57
2	Idaho Fish & Game	1	Panhandle Region	2 ATVs	\$ 20,304.00	53%	\$ 10,794.00	47%	\$ 9,510.00		52.44	\$ 517,919.57
23	Mountain Home Ranger District	3	Mountain Home Ranger District	Education/Enforcement	\$ 10,750.00	53%	\$ 5,750.00	47%	\$ 5,000.00		50.44	\$ 522,919.57
31	Bear Lake County	5	Countywide	Snowmobile/Truck	\$ 40,000.00	50%	\$ 20,000.00	50%	\$ 20,000.00		50.33	\$ 542,919.57
3	Idaho Fish & Game	1	Shoshone, Kootenai, Benewah	2 ATVs	\$ 9,700.00	50%	\$ 4,850.00	50%	\$ 4,850.00		49.44	\$ 547,769.57
8	Priest Lake Search & Rescue	1	Bonner County	AV Equipment	\$ 3,671.06	50%	\$ 1,835.53	50%	\$ 1,835.53		49.22	\$ 549,605.10
							TOTAL FUNDED			\$ 549,605.10		

FY 2005 Off-Road Motor Vehicle Fund Applications

6/24/2004

App #	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	NOTES	Rating	Ongoing Grant \$ Total
24	Mt. Harrison Snowmobile Club	4	North Heglar Parking Lot	Expand Parking/Toilet	\$ 54,358.00	34%	\$ 18,429.00	66%	\$ 35,929.00		48.89	\$ 585,534.10
6	Idaho Panhandle National Forest	1	Stampede OHV Trail	Area Improvements	\$ 9,000.00	26%	\$ 2,300.00	74%	\$ 6,700.00		40.78	\$ 592,234.10
1	Country Lane Resort	1	Old River Road	Develop Snomobile Trail	\$ 18,500.00	20%	\$ 3,700.00	80%	\$ 14,800.00		37.22	\$ 607,034.10
9	Priest Lake Search & Rescue	1	Bonner County	Traffic Control Safety Equipment	\$ 2,011.78	50%	\$ 1,005.89	50%	\$ 1,005.89		31.89	\$ 608,039.99
14	Boise NF/Cascade Ranger Dist	3	Cascade Ranger District	ORMV Education Patrol	\$ 12,235.00	34%	\$ 4,200.00	66%	\$ 8,035.00		30.56	\$ 616,074.99
10	Priest Lake Search & Rescue	1	Bonner County	Night Vision Goggles	\$ 6,350.00	50%	\$ 3,175.00	50%	\$ 3,175.00		29.78	\$ 619,249.99
42	Caribou Targhee/Palisades RD	6	South Indian Creek	Trailhead Improvements	\$ 26,500.00	20%	\$ 5,200.00	80%	\$ 21,300.00		29.67	\$ 640,549.99
15	Boise NF/Idaho City Ranger Dist	3	Dutch Creek Guard Station	Renovate Guard Station	\$ 44,950.00	31%	\$ 14,050.00	69%	\$ 30,900.00		25.11	\$ 671,449.99
19	Donnelly Rural Fire Dept.	3	Donnelly	ATV & Rescue Trailer	\$ 8,617.98	40%	\$ 3,409.50	60%	\$ 5,208.48		20.78	\$ 676,658.47
38	BLM - Salmon Field Office	6	Discovery Hill Rec Site	Trail Rehabilitation	\$ 4,058.00	0%		100%	\$ 4,058.00		11.56	\$ 680,716.47
11	Worley Ambulance	1	Kootenai/Benewah	SUV & ATV	\$ 66,029.83	20%	\$ 13,205.97	80%	\$ 52,823.86	WITHDRAWN		\$ 733,540.33
					\$ 1,223,438.22		\$ 539,897.89		\$ 683,540.33			

ATTACHMENT #9

FY 2005 Recreational Trails Program Fund Applications

6/24/2004

App #	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Grant \$ Recommended	Ongoing Grant \$ Total	Rating	Type
	Diverse Use Projects												
14	Lewis Clark SnoDrifters	2	Kruze Meadows	Parking/Restroom/Signs	\$ 123,562.68	43%	\$ 53,486.20	57%	\$ 70,076.48		\$ 70,076.48	83.44	D
50	North Fork Ranger District	6	Henderson Ridge	Maintenance on 8 Trails/Signing	\$ 53,269.00	33%	\$ 17,469.00	67%	\$ 35,800.00		\$ 105,876.48	80.63	D
20	Boise National Forest-Lowman RD	3	Lowman	Trail Maintenance	\$ 23,000.00	67%	\$ 15,500.00	33%	\$ 7,500.00		\$ 113,376.48	78.78	D
3	Friends of the Trail of CdA	1	North Pacific Trail	Improvements	\$ 28,425.00	26%	\$ 7,500.00	74%	\$ 20,925.00		\$ 134,301.48	77.89	D
49	North Fork Ranger District	6	Continental Divide Nat Scenic Trl	Signs	\$ 3,803.00	40%	\$ 1,503.00	60%	\$ 2,300.00		\$ 136,601.48	76.38	D
40	Caribou/Targhee-Palisades	6	South Fork Fall Creek	Trailhead Reconstruction	\$ 70,000.00	73%	\$ 51,200.00	27%	\$ 18,800.00		\$ 155,401.48	76.22	D
27	Mountain Home Ranger District	3	Mountain Home Ranger District	Heavy Trail Maintenance	\$ 15,000.00	37%	\$ 5,500.00	63%	\$ 9,500.00		\$ 164,901.48	76.00	D
58	Sawtooth National Forest-Fairfield	3 & 4	Fairfield Ranger District	Heavy Trail Maintenance	\$ 15,000.00	20%	\$ 3,000.00	80%	\$ 12,000.00		\$ 176,901.48	74.11	D
54	Caribou/Targhee-Teton Basin	6	Big Hole Trail	Trail Maintenance	\$ 41,523.00	29%	\$ 11,990.00	71%	\$ 29,533.00		\$ 206,434.48	73.78	D
31	Caribou/Targhee-Westside	5	Bannock, Caribou, Oneida	Trail Sign Rehabilitation	\$ 15,420.00	47%	\$ 7,220.00	53%	\$ 8,200.00		\$ 214,634.48	72.89	D
45	Eagle Rock Back Country Horsemen	6	Dubois Ranger District	GPS & Walkie Talkies	\$ 840.00	50%	\$ 418.00	50%	\$ 422.00		\$ 215,056.48	70.63	D
35	Caribou/Targhee-Palisades	6	Burns Creek Trail	Trail Improvements	\$ 50,300.00	42%	\$ 21,300.00	58%	\$ 29,000.00		\$ 244,056.48	68.67	D
				Burn's Creek Trail project reduced to \$13,535.52 from \$29,000.00 due to availability of funds						\$ 13,535.52			
								TOTAL FUNDED		\$ 209,792.00			
41	Caribou/Targhee-Palisades	6	South Indian Creek	Trailhead Improvements	\$ 26,500.00	20%	\$ 5,200.00	80%	\$ 21,300.00		\$ 265,356.48	68.63	D
38	Caribou/Targhee-Palisades	6	Palisades Trail	Trail Maintenance	\$ 30,000.00	50%	\$ 15,000.00	50%	\$ 15,000.00		\$ 280,356.48	67.56	D
55	Caribou/Targhee-Teton Basin	6	Calamity Creek Trail	Reroute Trail	\$ 23,129.00	33%	\$ 7,720.00	67%	\$ 15,409.00		\$ 295,765.48	65.11	D
19	Boise National Forest-Idaho City RD	3	Dutch Creek Guard Station	Restroom/Well/Hand Pump	\$ 44,950.00	31%	\$ 14,050.00	69%	\$ 30,900.00		\$ 326,665.48	53.11	D
9	Priest Lake Search & Rescue	1	Priest Lake Area	NARTECH Training	\$ 10,510.00	20%	\$ 2,022.00	80%	\$ 8,488.00		\$ 335,153.48	40.33	D
2	Coeur d'Alene Tribe	1	DeSmet/Tensed	Trail Development	\$ 180,166.00	41%	\$ 73,379.00	59%	\$ 106,787.00		\$ 441,940.48	36.56	D
16	Nez Perce NF-Clearwater RD	2	Fish Creek Park N' Ski Area	Grooming Equipment	\$ 16,000.00	50%	\$ 8,000.00	50%	\$ 8,000.00		\$ 449,940.48	29.78	D
			18 Applications	Totals	\$ 771,397.68		\$ 321,457.20		\$ 449,940.48				

FY 2005 Recreational Trails Program Fund Applications

6/24/2004

App #	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Grant \$ Recommended	Ongoing Grant \$ Total	Rating	Type
	Motorized Projects												
56	IDPR - Outdoor Rec Program	1 & 2	Kootenai & Nez Perce	Snowmobile Program Funding	\$ 79,905.13	20%	\$ 15,997.03	80%	\$ 63,908.10		\$ 63,908.10	85.89	M
25	Idaho ATV Association	3	Various	Trail Maintenance Equipment	\$ 3,838.00	20%	\$ 768.00	80%	\$ 3,070.00		\$ 66,978.10	84.78	M
57	IDPR - Outdoor Rec Program	1,5,6	Bonneville / Bingham & Shoshone Co.	2 Groomers	\$ 300,000.00	50%	\$ 150,000.00	50%	\$ 150,000.00		\$ 216,978.10	79.44	M
				IDPR Outdoor Rec Program reduced to \$90,367.90 from \$150,000.00 due to availability of funds						\$ 90,367.90			
								TOTAL FUNDED		\$ 157,346.00			
33	Bannock County	5	Inkom	Groomer, Maint & Storage Building	\$ 79,500.00	25%	\$ 19,500.00	75%	\$ 60,000.00		\$ 276,978.10	77.67	M
29	Magic Valley Sno-mobile Club	4	Bostette Area	Warming Hut/Toilet	\$ 49,646.00	32%	\$ 16,000.00	68%	\$ 33,646.00		\$ 310,624.10	71.22	M
			5 Applications	Totals	\$ 512,889.13		\$ 202,265.03		\$ 310,624.10				
	Non-Motorized Projects												
15	Moscow Area Mt Bike Assoc.	2	Cave Trail	Trail Development	\$ 18,661.00	83%	\$ 15,564.00	17%	\$ 3,097.00		\$ 3,097.00	80.33	NM
48	North Fork Ranger District	6	Chief Joseph Ski Trail	Snowmobile	\$ 7,500.00	57%	\$ 4,250.00	43%	\$ 3,250.00		\$ 6,347.00	74.75	NM
22	Friends of Weiser Trail	3	Weiser River Trail	Trail Development	\$ 27,335.00	32%	\$ 8,670.00	68%	\$ 18,665.00		\$ 25,012.00	74.22	NM
47	IDPR - Harriman	6	Ranch Bridge	Repair Bridge	\$ 140,000.00	55%	\$ 77,500.00	45%	\$ 62,500.00		\$ 87,512.00	71.25	NM
11	City of Troy	2	Latah Trail	Trail Improvements	\$ 145,386.00	45%	\$ 65,375.00	55%	\$ 80,011.00		\$ 167,523.00	67.56	NM
				City of Troy project reduced to \$69,834.00 from 80,011.00 due to availability of funds						\$ 69,834.00			
								TOTAL FUNDED		\$ 157,346.00			
18	Ada County	3	Seamon Gulch Trail	Trail Development	\$ 42,500.00	38%	\$ 16,300.00	62%	\$ 26,200.00		\$ 193,723.00	67.44	NM
6	North Idaho Centennial Trail	1	Centennial Trail	Signs/Landscape Trees	\$ 10,190.00	41%	\$ 4,131.00	59%	\$ 6,059.00		\$ 199,782.00	67.22	NM
24	Gem County	3	Gem Island Recreation Facility	Trailway Phase 2	\$ 345,326.00	53%	\$ 181,823.00	47%	\$ 163,503.00		\$ 363,285.00	67.11	NM
51	Salmon/Challis-Middle Fork RD	6	Rapid River Trail	Trail Improvements	\$ 83,264.34	51%	\$ 42,572.34	49%	\$ 40,692.00		\$ 403,977.00	66.33	NM
21	City of Caldwell	3	Caldwell	Pathway & Trail	\$ 115,700.00	20%	\$ 23,140.00	80%	\$ 92,560.00		\$ 496,537.00	65.44	NM
37	Caribou/Targhee-Palisades	6	Hunts Corral	Trail Renovation	\$ 17,700.00	32%	\$ 5,700.00	68%	\$ 12,000.00		\$ 508,537.00	65.22	NM
26	IDPR - Lucky Peak	3	Banner Summit	Yurt Construction/Relocation	\$ 63,900.00	45%	\$ 28,900.00	55%	\$ 35,000.00		\$ 543,537.00	65.11	NM
43	City of Ammon	6	Eagle's Homestead Park	Trail Development	\$ 57,500.00	36%	\$ 20,850.00	64%	\$ 36,650.00		\$ 580,187.00	64.50	NM
46	IDPR - Harriman	6	Railroad Ranch	Warming Hut Yurt	\$ 12,626.00	40%	\$ 5,000.00	60%	\$ 7,626.00		\$ 587,813.00	63.88	NM

FY 2005 Recreational Trails Program Fund Applications

6/24/2004

App #	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Grant \$ Recommended	Ongoing Grant \$ Total	Rating	Type
36	Caribou/Targhee-Palisades	6	Chicken Springs Trail	Trail Reconstruction	\$ 26,000.00	38%	\$ 10,000.00	62%	\$ 16,000.00	Original score 62.44 Changed due to error in addition.	\$ 603,813.00	62.89	NM
13	Latah County	2	Latah Trail	Trail Development	\$ 60,000.00	20%	\$ 12,000.00	80%	\$ 48,000.00		\$ 651,813.00	62.33	NM
32	Caribou/Targhee-Westside	5	Mink Creek Park N' Ski Area	Snowmobile/Trailer/Trail Groomer	\$ 9,500.00	50%	\$ 4,750.00	50%	\$ 4,750.00		\$ 656,563.00	62.22	NM
53	Sawtooth National Rec Area	6	Sunbeam Dam Redfish Trail	Trail Reconstruction	\$ 68,034.00	44%	\$ 30,005.00	56%	\$ 38,029.00		\$ 694,592.00	60.67	NM
30	Caribou/Targhee National Forest	5	Montpelier Ranger District	Willow Flat Trail	\$ 31,000.00	33%	\$ 10,200.00	67%	\$ 20,800.00		\$ 715,392.00	60.56	NM
7	Panhandle National Forest	1	Orville Heath Trail	Trail Rehabilitation	\$ 95,270.00	63%	\$ 59,970.00	37%	\$ 35,300.00		\$ 750,692.00	60.50	NM
17	Ada County	3	Barber Park	Trail Extension	\$ 70,000.00	50%	\$ 35,000.00	50%	\$ 35,000.00		\$ 785,692.00	60.22	NM
42	Caribou/Targhee-Palisades	6	Thunder Mountain Trail	Construction/Reconstruction	\$ 15,000.00	33%	\$ 5,000.00	67%	\$ 10,000.00		\$ 795,692.00	60.00	NM
52	Salmon/Challis-North Fork RD	6	Big Horn Craggs Trail	Trail Improvements	\$ 89,471.34	55%	\$ 48,779.34	45%	\$ 40,692.00		\$ 836,384.00	58.78	NM
44	City of Victor	6	Pioneer Park	Trail Expansion	\$ 71,301.00	29%	\$ 20,706.00	71%	\$ 50,595.00		\$ 886,979.00	56.13	NM
39	Caribou/Targhee-Palisades	6	Sheep Creek Trail	Trail Maintenance	\$ 20,150.00	26%	\$ 5,150.00	74%	\$ 15,000.00		\$ 901,979.00	55.33	NM
4	IDPR - Farragut	1	Farragut Trail System	Trail Development	\$ 62,500.00	20%	\$ 12,500.00	80%	\$ 50,000.00		\$ 951,979.00	55.22	NM
23	Garden Valley Rec District	3	Garden Valley	Crouch/GV Trail	\$ 47,080.00	50%	\$ 23,540.00	50%	\$ 23,540.00		\$ 975,519.00	54.89	NM
34	Bingham County	6	Rose Park Greenbelt	Trail Development	\$ 80,168.00	21%	\$ 17,100.00	79%	\$ 63,068.00		\$ 1,038,587.00	54.00	NM
12	IDPR - Hells Gate	2	Hells Gate	Trail Development	\$ 62,500.00	20%	\$ 12,500.00	80%	\$ 50,000.00	Original score 52.22 Changed due to error in addition	\$ 1,088,587.00	52.00	NM
5	IDPR - Heyburn	1	Hawleys Landing	Hike/Bike Trail Connector	\$ 184,556.00	50%	\$ 92,278.00	50%	\$ 92,278.00		\$ 1,180,865.00	50.44	NM
28	City of Twin Falls	4	Twin Falls/CSI	Connecting Trail	\$ 177,200.00	30%	\$53,160.00	70%	\$ 124,040.00		\$ 1,304,905.00	49.89	NM
8	Panhandle National Forest	1	Trail of the Coeur d'Alenes	Interp Signs	\$ 73,360.00	80%	\$ 58,360.00	20%	\$ 15,000.00		\$ 1,319,905.00	49.78	NM
1	City of Kellogg	1	Kellogg	Restroom	\$ 104,000.00	26%	\$ 27,000.00	74%	\$ 77,000.00		\$ 1,396,905.00	33.44	NM
10	Worley Ambulance	1	Kootenai /Benewah	ATV & Emergency Equipment	\$ 64,342.39	49%	\$ 31,783.30	51%	\$ 32,559.09		\$ 1,429,464.09	31.22	NM
			34 Applications	Totals	\$ 2,499,021.07		\$1,069,556.98		\$ 1,429,464.09				
					\$ 3,783,307.88		\$ 1,593,279.21		\$ 2,190,028.67				

ATTACHMENT #10

FY 2005 Waterways Improvement Fund Applications

6/24/2004

Prog	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Ongoing Grant \$ Total	Notes	Rating
	EMERGENCY FUNDS									\$ 50,000.00		
32	City of Donnelly	3	Donnelly Boat Dock Launch	Restrooms	\$ 37,600.00	32%	\$ 12,100.00	68%	\$ 25,500.00	\$ 75,500.00		85.16
34	Valley County	3	Payette Lake	Milfoil Treatment	\$ 36,000.00	72%	\$ 26,000.00	28%	\$ 10,000.00	\$ 85,500.00		84.16
1	Bonner County	1	Albeni Cove	Eurasion Milfoil	\$ 14,500.00	17%	\$ 2,500.00	83%	\$ 12,000.00	\$ 97,500.00	Original score 81.33 Changed due to error in addition	82.83
27	Ada County	3	Countywide	Workboat	\$ 90,000.00	50%	\$ 45,000.00	50%	\$ 45,000.00	\$ 142,500.00		82.00
25	Ada County	3	Barber Park	Boat Storage/Maintenance Building	\$ 260,000.00	65%	\$ 170,000.00	35%	\$ 90,000.00	\$ 232,500.00		81.50
3	Bonner County	1	Countywide	Engine Replacement	\$ 53,547.00	50%	\$ 26,774.00	50%	\$ 26,773.00	\$ 259,273.00		80.00
46	Bonneville County	6	Palisades Reservoir	Destination Dock	\$ 12,471.00	30%	\$ 3,711.00	70%	\$ 8,760.00	\$ 268,033.00		79.80
47	Bonneville County	6	Ririe Reservoir	Destination Dock	\$ 12,471.00	50%	\$ 6,211.00	50%	\$ 6,260.00	\$ 274,293.00		79.60
23	Fish & Game	2	Billy Creek	Toilet	\$ 23,500.00	21%	\$ 5,000.00	79%	\$ 18,500.00	\$ 292,793.00		79.00
28	Ada County	3	Lucky Peak Reservoir	Docks	\$ 62,000.00	40%	\$ 25,000.00	60%	\$ 37,000.00	\$ 329,793.00		78.33
8	Fish & Game	1	Johnson Creek	Boat Access Improvements	\$ 74,000.00	40%	\$ 29,000.00	60%	\$ 45,000.00	\$ 374,793.00		77.66
48	Bonneville County	6	West River Access	Destination Dock	\$ 12,471.00	30%	\$ 3,711.00	70%	\$ 8,760.00	\$ 383,553.00		77.00
35	City of Burley	4	Burley	Acquisition	\$ 200,000.00	58%	\$ 116,000.00	42%	\$ 84,000.00	\$ 467,553.00		76.40
49	Caribou Targhee/Palisades RD	6	Calmity Boat Ramp	Ramp Repair	\$ 22,000.00	14%	\$ 3,000.00	86%	\$ 19,000.00	\$ 486,553.00		75.83
43	Twin Falls County	4	Murtaugh Lake	Dock Replacement	\$ 36,000.00	25%	\$ 9,000.00	75%	\$ 27,000.00	\$ 513,553.00		75.83
2	Bonner County	1	Coolin	Pier/Docks	\$ 59,000.00	25%	\$ 15,500.00	75%	\$ 43,500.00	\$ 557,053.00		75.50
22	Clearwater County	2	Countywide	Refurbish Boat	\$ 3,101.00	21%	\$ 650.00	79%	\$ 2,451.00	\$ 559,504.00		75.50
44	Bingham County	5	Countywide	Tow Vehicle	\$ 35,778.00	50%	\$ 17,889.00	50%	\$ 17,889.00	\$ 577,393.00		75.16
51	Caribou Targhee/Palisades RD	6	Palisades Reservoir	Floating Toilet	\$ 27,000.00	15%	\$ 4,000.00	85%	\$ 23,000.00	\$ 600,393.00	*Match originally entered wrong/\$14,000 to \$4,000	74.83

FY 2005 Waterways Improvement Fund Applications

6/24/2004

Prog	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Ongoing Grant \$ Total	Notes	Rating
6	City of Coeur d'Alene	1	3rd Street Launch Ramp	Dock Replacement	\$ 72,000.00	30%	\$ 22,000.00	70%	\$ 50,000.00	\$ 650,393.00		74.83
33	IDPR - Lake Cascade	3	Lake Cascade	Marina Development	\$ 500,000.00	50%	\$ 250,000.00	50%	\$ 250,000.00	\$ 900,393.00		74.83
4	Bonner County	1	Countywide	Marine Maintenance Building	\$ 55,400.00	28%	\$ 15,400.00	72%	\$ 40,000.00	\$ 940,393.00		74.50
31	Canyon County	3	Countywide	Patrol Boat	\$ 38,713.00	0%		100%	\$ 38,713.00	\$ 979,106.00		74.16
40	City of Burley	4	Riverfront Park	Docks	\$ 15,090.00	25%	\$ 3,808.00	75%	\$ 11,282.00	\$ 990,388.00		74.00
7	City of Oldtown	1	Rotary Park	Docks/Restroom	\$ 50,960.00	24%	\$ 12,130.00	76%	\$ 38,830.00	\$ 1,029,218.00		73.50
37	City of Burley	4	Kunau Park	Parking Lot Expansion	\$ 12,713.00	43%	\$ 5,443.00	57%	\$ 7,270.00	\$ 1,036,488.00		73.00
36	City of Burley	4	Kunau Park	Restrooms	\$ 74,900.00	35%	\$ 25,900.00	65%	\$ 49,000.00	\$ 1,085,488.00		71.20
18	Kootenai County	1	Mowry State Park	Docks & Gangway	\$ 8,552.00	10%	\$ 872.00	90%	\$ 7,680.00	\$ 1,093,168.00		70.66
15	Kootenai County	1	Hauser Lake	Launch Improvement	\$ 90,442.80	3%	\$ 3,000.00	97%	\$ 87,442.80	\$ 1,180,610.80		69.33
50	Caribou Targhee/Palisades RD	6	Fullmer Boat Launch	Redevelopment	\$ 250,000.00	72%	\$ 180,000.00	28%	\$ 70,000.00	\$ 1,250,610.80		68.00
					* Fullmer Boat Launch project reduced to \$52,314.20 from \$70,000.00 due to availability of funds.						\$ 52,314.20	
									TOTAL FUNDED		\$ 1,232,925.00	
16	Kootenai County	1	Hauser Lake	Docks & Gangway	\$ 26,160.00	27%	\$ 6,960.00	73%	\$ 19,200.00	\$ 1,269,810.80		67.16
39	City of Burley	4	North Freedom Park	Restrooms	\$ 74,900.00	35%	\$ 25,900.00	65%	\$ 49,000.00	\$ 1,318,810.80	Original score 67.40 Changed due to error in addition	67.00
52	Caribou Targhee/Palisades RD	6	Spring Creek Boat Ramp	Parking Lot Repaving	\$ 22,000.00	64%	\$ 14,000.00	36%	\$ 8,000.00	\$ 1,326,810.80		65.83
13	Kootenai County	1	Harrison	Wave Attenuator	\$ 102,174.40	4%	\$ 3,880.00	96%	\$ 98,294.40	\$ 1,425,105.20		65.33
30	BLM - Boise	3	Cove Rec Site	Boat Docks	\$ 48,000.00	0%		100%	\$ 48,000.00	\$ 1,473,105.20		64.83

FY 2005 Waterways Improvement Fund Applications

6/24/2004

Prog	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Ongoing Grant \$ Total	Notes	Rating
14	Kootenai County	1	Harrison Dock	Improvements	\$ 85,740.00	0%		100%	\$ 85,740.00	\$ 1,558,845.20		61.83
12	Kootenai County	1	Countywide	Mooring Buoys	\$ 13,620.00	18%	\$ 2,500.00	82%	\$ 11,120.00	\$ 1,569,965.20		61.66
5	Bonner County	1	Garfield	Jetty Replacement	\$ 111,012.00	22%	\$ 24,000.00	78%	\$ 87,012.00	\$ 1,656,977.20		61.00
38	City of Burley	4	North Freedom Park	Parking Lot Expansion	\$ 56,300.00	33%	\$ 18,600.00	67%	\$ 37,700.00	\$ 1,694,677.20	*Grant request originally entered wrong/\$39,700 to \$37,700	60.20
9	IDPR - Priest Lake	1	Indian Creek	Boat Docks	\$ 29,150.00	4%	\$ 1,100.00	96%	\$ 28,050.00	\$ 1,722,727.20		59.66
10	Kootenai County	1	Bell Bay	Piers	\$ 12,000.00	10%	\$ 1,200.00	90%	\$ 10,800.00	\$ 1,733,527.20		57.66
17	Kootenai County	1	Loff's Bay	Docks & Gangway	\$ 18,080.00	19%	\$ 3,380.00	81%	\$ 14,700.00	\$ 1,748,227.20		57.33
11	Kootenai County	1	Carlin Bay	Docks & Gangway	\$ 52,075.00	5%	\$ 2,840.00	95%	\$ 49,235.00	\$ 1,797,462.20		54.83
41	Minidoka County	4	Countywide	Patrol Boat	\$ 24,990.00	0%		100%	\$ 24,990.00	\$ 1,822,452.20		54.50
24	IDPR - Dworshak	2	Dworshak	Marina Improvements	\$ 400,000.00	62%	\$ 250,000.00	38%	\$ 150,000.00	\$ 1,972,452.20		54.16
26	Ada County	3	Countywide	Feasibility Study	\$ 12,000.00	67%	\$ 8,000.00	33%	\$ 4,000.00	\$ 1,976,452.20		30.00
42	Minidoka County	4	Countywide	Aquatic Plant Harvester	\$ 64,600.00	0%		100%	\$ 64,600.00	\$ 2,041,052.20	Original score 28.16 Changed due to error in addition	27.67
29	Ada County	3	Lucky Peak Reservoir	Design for Abutments	\$ 28,000.00	61%	\$ 17,000.00	39%	\$ 11,000.00	\$ 2,052,052.20		26.33
20	Twin Lakes Flood Control Dist #17	1	Kootenai County	Twin Lakes Dam Lighting	\$ 3,900.00	0%		100%	\$ 3,900.00	\$ 2,055,952.20		22.83
21	Twin Lakes Flood Control Dist #17	1	Kootenai County	Signs/Warning Device	\$ 4,100.00	0%		100%	\$ 4,100.00	\$ 2,060,052.20		17.66
45	Bonneville County	6	Countywide	Workboat	\$ 34,000.00	50%	\$ 17,000.00	50%	\$ 17,000.00	\$ 2,077,052.20	WITHDRAWN	
19	Priest Lake Search & Rescue	4	Bonner County	Projector & Visual Presenter	\$ 3,671.06	50%	\$ 1,835.53	50%	\$ 1,835.53	\$ 2,078,887.73	WITHDRAWN	

FY 2005 Waterways Improvement Fund Applications

6/24/2004

Prog	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Ongoing Grant \$ Total	Notes	Rating
					\$ 3,466,682.26		\$ 1,437,794.53		\$ 2,028,887.73			

ATTACHMENT #11

FY 2005 Land and Water Conservation Fund Applications

6/24/2004

App #	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Grant \$ Recommended	Ongoing Grant \$ Total	Rating
Communities Over 5,000*												
1	City of Hayden	1	Hayden	Croffoot Park	\$ 474,331.00	50%	\$ 284,331.00	50%	\$ 190,000.00		\$ 190,000.00	180.14
6	City of Lewiston	2	Lewiston	Acquisition	\$ 470,000.00	52%	\$ 240,000.00	48%	\$ 230,000.00		\$ 420,000.00	179.85
					City of Lewiston reduced to \$178,946.00 from \$240,000.00 due to availability of funds.				\$ 178,946.00			
								TOTAL FUNDED	\$ 368,946.00			
4	Coeur d'Alene Park Department	1	Northwood Park	Park Development	\$ 164,700.00	50%	\$ 82,350.00	50%	\$ 82,350.00		\$ 502,350.00	173.5
5	City of Craigmont	2	Craigmont City Park	Redevelopment	\$ 112,540.00	50%	\$ 56,270.00	50%	\$ 56,270.00		\$ 558,620.00	173.28
18	City of Salmon	6	Salmon	Park Development	\$ 222,770.00	51%	\$ 112,770.00	49%	\$ 110,000.00		\$ 668,620.00	162.14
13	City of Buhl	4	Buhl	Skate Park	\$ 140,000.00	62%	\$ 86,880.00	38%	\$ 53,120.00		\$ 721,740.00	157.42
3	City of Sandpoint	1	Sandpoint	Traver Skate Park	\$ 125,000.00	50%	\$ 62,500.00	50%	\$ 62,500.00		\$ 62,500.00	156.83
11	City of Nampa	3	Nampa	Gossett Park	\$ 1,251,594.00	50%	\$ 851,594.00	50%	\$ 400,000.00		\$ 462,500.00	155.57
14	City of Hailey	4	Woodside Central Park	Park Development	\$ 200,000.00	50%	\$ 100,000.00	50%	\$ 100,000.00		\$ 562,500.00	154.66
9	City of Eagle	3	Hill Road Park	Development	\$ 578,118.00	57%	\$ 328,118.00	43%	\$ 250,000.00		\$ 812,500.00	154.42
12	Payette County Rec District	3	Fruitland	PCRD Improvement Plan	\$ 84,500.00	50%	\$ 42,250.00	50%	\$ 42,250.00		\$ 42,250.00	152.83
7	Ada County	3	Barber Park	Playground/Restroom	\$ 200,000.00	63%	\$ 125,000.00	37%	\$ 75,000.00		\$ 117,250.00	151.33
17	City of Idaho Falls	6	Tautphaus Park Zoo	Asian Adventure Exhibit	\$ 145,000.00	71%	\$ 72,500.00	29%	\$ 72,500.00		\$ 189,750.00	148.71
15	City of Grace	5	Grace	Grace City Park Upgrade	\$ 96,000.00	50%	\$ 48,000.00	50%	\$ 48,000.00		\$ 48,000.00	148.57
10	City of Meridian	3	Meridian	Settler's Park	\$ 90,000.00	50%	\$ 45,000.00	50%	\$ 45,000.00		\$ 93,000.00	145.71
8	City of Boise	3	Boise	Veteran's Parking	\$ 78,313.00	50%	\$ 39,156.50	50%	\$ 39,156.50		\$ 132,156.50	143
16	Bingham County	6	N. Bingham County	N. Bingham Recreation Area	\$ 228,100.00	50%	\$ 115,100.00	50%	\$ 113,000.00		\$ 245,156.50	136
					\$ 4,660,966.00		\$ 2,691,819.50		\$ 1,969,146.50			
*Also includes communities under 5,000 that request more than 50% of the funds available to communities under 5,000 as per IDAPA 26.01.33.080.02(b)												

FY 2005 Land and Water Conservation Fund Applications

6/24/2004

App #	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Grant \$ Recommended	Ongoing Grant \$ Total	Rating
Communities Under 5,000*												
2	City of Hayden Lake	1	Hayden Lake	McCall Park	\$ 65,000.00	50%	\$ 32,500.00	50%	\$ 32,500.00		\$ 222,500.00	141.14
								TOTAL FUNDED		\$ 32,500.00		
Project Pulled by Sponsor												
19	Garden Valley Rec District	3	Garden Valley	Community Park	\$ 134,500.00	50%	\$ 67,250.00	50%	\$ 67,250.00	withdrawn		
20	City of Twin Falls	4	Twin Falls	CSI Trail	\$ 197,200.00	50%	\$ 98,600.00	50%	\$ 98,600.00	withdrawn		

ATTACHMENT #12

-----Original Message-----

From: Dean Sangrey
Sent: Monday, April 26, 2004 3:18 PM
To: Harriman State Park; Garth Taylor
Subject: Harriman State Park Issues
Importance: High

As a result of ongoing discussions between the members of the Park Board, staff at Harriman State Park, East Region office, and Headquarters, a conversation regarding housing issues, dog policies, and accommodations for livestock at Harriman State Park was conducted during a teleconference Board meeting on Monday, April 5, 2004.

This discussion addressed recent Department directives to: 1) reverse a Park and Recreation Board decision in 1988 that prohibited dogs from using the trail systems at Harriman; 2) require permanent staff housing changes within the Park; and 3) not allow permanent staff to maintain their personal horses within the Park.

The Board feels strongly that it is not appropriate to begin allowing dogs, on or off leashes, to frequent areas within the boundary of the Park, due to the potential for wildlife impacts and other natural resource concerns. They also expressed concerns about having staff move from current housing in the historic site. Providing for safety, security, and general visitor services, are important considerations for maintaining a permanent presence in the area.

The Board members also agreed it is appropriate to permit a certain level of activity with the staff's personal livestock within the Park. The horses are used on a periodic basis to enhance Park operations and it wouldn't be realistic to require them to be maintained at another location. They are moved off premises during the winter.

As a result of these discussions, the Board has directed that staff continue to recognize the formal decision reached in 1988 prohibiting dogs from the trail system at Harriman State Park, that permanent staff remain in their respective residences at the Park, and that affected staff be permitted to continue housing their horses at existing facilities on site.

If you have any questions or need clarification on these issues, please let me know.

Dean Sangrey

Interim Director
Idaho Dept. of Parks & Recreation
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(208) 334-4187
(208) 334-5232 FAX

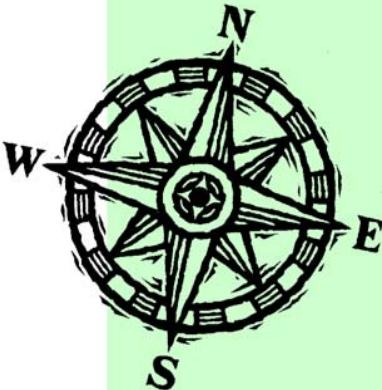
ATTACHMENT #13

Board	HORIZONS 2001-2005 SCORE CARD (04-27-2004)	Last Quarter Performance	This Quarter Performance
Initiative		Measurement	Measurement
	2001 Action Items	% of Success	% of Success
Work Processes	Complete the alignment of the Department organizationally to function by skill sets and communication needs	100%	100%
Work Processes	Complete a review and update of all IDAPA Rules, Board Policies, Dept. Procedures for Board	72%	72%
Work Processes	Complete review of position descriptions, minimum qualifications, training requirements and recruitment process	95%	97%
Work Processes	Present to Board a single criteria-ranking system for all grant programs reflecting comprehensive user data	100%	100%
Parks/Programs	Put 20 new camping cabins and/or yurts in service per year	10%	10%
Parks/Programs	Put 200 additional campsites per year in service	38%	38%
New opportunities	Prioritize recreational developments in rural areas as part of the governor's rural initiative	10%	20%
Stewardship	Complete a Natural Resource Management Plan	200%	200%
	2002 Action Items	% of Success	% of Success
Work Processes	Complete a new Statewide Comprehensive Outdoor Recreation and Tourism Plan	100%	100%
Work Processes	Shift Comprehensive Planning strategy from park-specific to a geographic or regional strategy	40%	50%
Work Processes	Staff Dept. Field Bureau Offices reflecting multi-faceted skills, services and resources	100%	100%
Work Processes	Bring the Registration Information System on-line for established vendors and the general public	0%	0%
Work Processes	Bring the Campsite Reservation and electronic reporting System on-line for managers and the general public	95%	98%
Work Processes	Re-establish "Idaho Outside" for the general public detailing park, program and educational information	20%	20%
Work Processes	Develop a functional electronic application process for seasonal recruitment and implement	100%	100%
Work Processes	Establish base line measurement indicators and goals to be used as management tools to measure performance	0%	5%
Work Processes	Implement a statewide GIS planning framework for Development and Field Bureaus	65%	65%
Work Processes	Finalize a process for the transfer of enterprise fund revenues to 0243 account and make transfers	100%	100%
Parks/Programs	Put 20 new camping cabins and/or yurts in service per year	40%	40%
Parks/Programs	Put 200 additional campsites per year in service	27%	27%
Parks/Programs	Develop five year plan for addressing preventative maint., facility, signing, trail, resource, & road improvement needs	35%	35%
Parks/Programs	Develop and implement IDPR Training programs for Administration, Planning, Management and Enforcement	50%	90%
Parks/Programs	Review reporting program for Search and Rescue incidents and make recommendations to partners	50%	50%
Parks/Programs	Complete statewide evaluation of five year needs for RV dump stations at major collector sites	100%	100%
Parks/Programs	Inventory Department ADA compliance needs and develop a five year plan	10%	20%
New opportunities	Create Public Access Issues Section including Human Dimension Studies and Public Involvement staff skills	100%	100%
New opportunities	Create a Comprehensive Review Section for both Land and Water based recreational issues	100%	100%
Stewardship	Complete a Natural Resource Management Plan (Ponderosa State Park)	95%	95%
Stewardship	Adopt Section 106 as IDPR Historical and Cultural Resource Management Standard	100%	100%
Stewardship	Update list of critical resources and potential park sites that need protection	10%	10%
Stewardship	Identify and strengthen partnerships with other Public and Non-Profit Park, Recreation and Conservation Interests	75%	75%

HORIZONS

The
Score Card

As of April 27, 2004



2001-2005

Board	HORIZONS 2001-2005 SCORE CARD (04-27-2004)	Last Quarter	This Quarter
Initiative	2003 Action Items	% of Success	% of Success
Work Processes	Establish clearly defined capital budget categories including: Prevent. Maintenance, Park Improvement & Capital Dev.	85%	85%
Work Processes	Develop budget management tools to track multifunctional costs by fund source and implement such tools	50%	50%
Work Processes	Complete Public review and comment on new Draft SCORTP and implement the plan	100%	100%
Parks/Programs	Put 20 new camping cabins and/or yurts in service per year	140%	140%
Parks/Programs	Put 200 additional campsites in service per year	16%	16%
Parks/Programs	Develop a statewide snowmobile and OHV accident reporting process and implement the process	50%	75%
Parks/Programs	Sign all IDPR projects, programs, sites and activities identifying them as IDPR efforts	50%	55%
Parks/Programs	Expand the coordination and impact of the Trail Ranger and Trail Cat Programs	100%	100%
Parks/Programs	Construct 4 RV dump stations at major collector sites.	25%	25%
New opportunities	Develop expanded support and a funding source to implement the STORE program	5%	5%
New opportunities	Develop three new destination level recreation trailway parks for motorized users	20%	25%
New opportunities	Develop expanded funding support and opportunities for non-motorized boating programs	50%	50%
Education	Develop a demonstration distance learning project at the new Lewis and Clark Center at Hells Gate State Park	50%	50%
Education	Develop a statewide strategic plan for meeting the outdoor education needs of park and program users.	25%	30%
Stewardship	Complete a Natural Resource Management Plan	0%	0%
	2004 Action Items	% of Success	% of Success
Parks/Programs	Put 20 new camping cabins and/or yurts in service per year	0%	40%
Parks/Programs	Put 200 additional campsites in service per year	0%	0%
Parks/Programs	Construct 4 RV dump stations at major collector sites.	0%	0%
New opportunities	Develop a new destination level recreation trailway park for non-motorized trail users	95%	98%
New opportunities	Develop expanded funding support and opportunities for non-motorized trail programs	0%	0%
Education	Implement a statewide interactive distance learning program including partnerships with other resource agencies	0%	0%
Education	Complete construction of the Lewis and Clark, Old Mission and Bruneau Dunes Learning Centers	0%	30%
Stewardship	Complete a Natural Resource Management Plan	0%	0%
	2005 Action Items	% of Success	% of Success
Parks/Programs	Put 20 new camping cabins and/or yurts in service per year		
Parks/Programs	Put 200 additional campsites in service per year		
Parks/Programs	Complete all RV Dump Stations needs identified in five year major collector assessment		
Parks/Programs	Complete all projects identified in five year ADA compliance needs goal		
Parks/Programs	Develop two new recreation trailway park opportunities for non-motorized trail users in existing parks		
Parks/Programs	Complete the five year list of facility, signing, trail, resource and road improvement preventative maintenance projects		
New opportunities	Develop a new destination level recreation trailway park for non-motorized water based users		
New opportunities	Locate, secure and develop recreational lands in eastern Idaho for a new State Park to serve that region		
Education	Address needs for Learning Centers at both Harriman and the Thousand Springs Complex of State Parks		
Stewardship	Complete a Natural Resource Management Plan		
Service Debt	Develop and implement a strategy to service all current capital debt by 2005		

OUR VISION

“We are innovators in outdoor recreation, committed to excellent service and resource stewardship. We foster experiences that renew the human spirit and promote community vitality.”

IDPR Board Strategic Plan Initiatives Horizons 2001 - 2005

Work Processes – Improve the alignment of our work processes, communication and budget

Parks/Programs – Upgrade the Quality and Variety of Facilities, Services and Opportunities in existing Parks and programs

New Opportunities – Create New Recreational Trailways, Parks, Programs, Opportunities and Public Access

Education – Develop Cost Effective Strategies to Meet our Historical, Cultural, and Natural Resource Education Mission

Stewardship – Stress Resource Stewardship

Debt Service – Service our Accumulated Capital Debt and Meet Obligations

Idaho Department of Parks and Recreation